LARIMER COUNTY VEHICLE LICENSING CHECKLIST
LIMITED OPERATIONS ARE IN AFFECT DUE TO THE CURRENT VIRUS PANDEMIC
IN-PERSON TRANSACTION BY APPOINTMENT ONLY (www.larimer.org/bookatime)

PHONE: (970) 498-7878
Phone hours have been extended. Staff is available from 8am to 7pm Monday through Friday.
Late fees listed below may be waived in some cases based on the Governor's Executive order.

The Colorado Department of Public Health and Environment has temporarily suspended all vehicle emissions testing until further notice. This does not exempt the requirement for emissions testing. Please visit https://aircarecolorado.com for up to date information.

If you are not able to renew or register the vehicle due to the emission requirement, the Department of Revenue has created a letter for customers to carry with them in their vehicle. Visit https://www.colorado.gov/pacific/dmv/how-covid-19-closure-affects-vehicle-services.

Secure and Verifiable Identification is required for all transactions. This identification must be provided by the owner of record or a power of attorney (DR 2175) given to the agent presenting their Secure and Verifiable Identification to complete the transaction.

PROOF OF CURRENT COLORADO INSURANCE is required for all registrations except for trailers. Only paper copies of insurance are being accepted at this time. If you don’t have a paper copy, please email a digital copy to phonetag@larimer.org. The proof of insurance must be for the specific vehicle being registered.

RENEWALS – Renewals cannot be done in person, please utilize one of our remote services during this time.
  o Renew on-line at www.colorado.gov/renewplates
  o Self service renewal kiosk located at King Soopers - 1842 N College, Fort Collins or 1275 Eagle Drive, Loveland. For other kiosk locations visit www.larimer.org/kiosk.
  o Phone hours have been extended from 8:00am-7:00pm, Monday - Friday. Please call (970) 498-7878, option 5

- TEMPORARY PERMITS (will require proof of current Colorado insurance and secure and verifiable identification), $25 per month late fee up to $100 on expired registrations is applicable on motor vehicles and $10.00 late fee will apply to non-motorized vehicles. Sales tax required if applicable.

- NEW PURCHASE – ($25/month late fee up to $100 and $10.00 late fee will apply to non-motorized vehicles if registered 61 days after purchase.) Original documents are required to complete the transfer of ownership.
  ____Title (with completed odometer section)
  ____Dealer Invoice or Bill of Sale Notarized or with Perjury Clause (when dollar amount and date are not listed on the title)
  ____Proof of Sales Tax paid if applicable.
  ____DR0024 Sales Tax Receipt (if purchased from a dealer)
  ____Emissions Tests are required on vehicles over 7 years old. Boundary lines vary.
  ____Proof of current Colorado insurance.
  ____Owner must present identification or the agent must have Power of Attorney (DR 2175) with identification.
  ____DR2395 Application for Title with Acknowledgement of Intent Completed by all owners
  ____Security Agreement (if financed)
  ____DR2698 VIN VERIFICATION – Required on out of state title transactions. (Exception: Applicant can provide proof that vehicle was purchased as new and can provide a copy of a MSO or purchase receipt from the original dealer.)

- OUT OF STATE TRANSFER (Residents moving into Colorado previously registered out of state) – ($25/month late fee up to $100 and $10.00 late fee will apply to non-motorized vehicles if registered 91 days after establishing residency.)
  ____Title (Or a photocopy of the title if held by lienholder) or ____Registration (Acceptable for Registration only)
    a. Current or a copy of the registration in the owner's name may be surrendered with no Colorado title issued.
    b. Registration over 6 months expired-copy of the title is acceptable with no Colorado title issued.
  ____Emissions Tests are required on vehicles over 7 years old. Boundary lines vary.
  ____Proof of current Colorado insurance.
  ____Owner must present identification or the agent must have Power of Attorney (DR 2175) with identification.
  ____DR2698 VIN VERIFICATION – Required on out of state title transactions. (Exception: Applicant can provide proof that vehicle was purchased as new and can provide a copy of a MSO or purchase receipt from the original dealer.)

- OTHER IMPORTANT INFORMATION
  ____DO YOU HAVE PLATES TO TRANSFER? Please bring previous registration and/or license plates.
  ____FINANCED OR LEASED? A Title Complete Notice will be mailed once paperwork is processed. If such notification is not received, please contact the dealer or financial institution to verify when the documents were submitted.
  ____WEIGHT SLIP may be required on trucks weighing between 4,501 and 10,000 lbs. if weight is not listed on documents.

For forms, general questions or more detailed information, visit www.larimer.org/vehiclelicensing
VIN VERIFICATION LOCATIONS AND SCHEDULES
(Services may be limited during this time due to closures or staffing shortages, please call to verify availability before proceeding to the locations listed below.)

1. **Ft. Collins Larimer County Vehicle Licensing Office, (970) 498-7878**, 200 W. Oak St., Fort Collins
   8:00 a.m. to 4:00 p.m., Monday – Friday (by appointment only)
   $20.00 Fee

2. **Loveland Larimer County Vehicle Licensing Office, (970) 619-4521**, 200 Peridot Ave., Loveland
   8:00 a.m. to 4:00 p.m., Monday – Friday (by appointment only)
   $20.00 Fee

3. **Estes Park Larimer County Vehicle Licensing Office, (970) 577-2025**, 1601 Brodie Ave., Estes Park
   8:00 a.m. to 11:30 a.m. and 1:30 p.m. to 4:30 p.m., Monday – Friday (by appointment only)
   $20.00 Fee

4. **Any Licensed Dealer. Call to verify available schedules. Fees are charged per Dealer’s discretion.**

5. **Ft Collins Police Department (970) 221-6540 option 1**, 2221 Timberline Rd., Fort Collins
   Call to verify available schedules and or fees

6. **Larimer County Sheriff (970) 498-5100**, 2501 Midpoint Dr., Fort Collins
   Call to verify available schedules and or fees

7. **Colorado State Patrol (970) 224-3027**, 3832 S Interstate Hwy 25, Fort Collins
   By Appointment Only visit: https://www.colorado.gov/pacific/csp/get-vin-inspection
   This location performs Certified VIN Inspections Only

8. **CSU Police Department (970) 491-7695**, 750 S Meridian Ave on CSU Campus, Fort Collins
   Call to verify available schedules and or fees

9. **Larimer County Sheriff – Berthoud office - (970) 532-2611**, 328 Massachusetts Avenue, Berthoud
   Call to verify available schedules and or fees

10. **Diesel Emission Testing Stations: APPOINTMENT REQUIRED Call to verify available schedules / fees**

<table>
<thead>
<tr>
<th>Business Name</th>
<th>Address</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Engle Automotive</td>
<td>808 N. Denver Ave., Loveland</td>
<td>(970) 635-9760</td>
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<tr>
<td>Houska Automotive</td>
<td>899 Riverside Ave., Fort Collins</td>
<td>(970) 482-0156</td>
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<tr>
<td>Lundstedt Automotive</td>
<td>1401 E. Lincoln Ave., Fort Collins</td>
<td>(970) 221-9400</td>
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<tr>
<td>Nelson’s Auto Tech Center</td>
<td>361 ½ E. Mountain Ave., Fort Collins</td>
<td>(970) 484-0834</td>
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<tr>
<td>Performance Tune</td>
<td>1007 Centre Ave., Fort Collins</td>
<td>(970) 482-3971</td>
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<tr>
<td>Proformance Auto</td>
<td>1125 S. Garfield Ave., Loveland</td>
<td>(970) 667-7396</td>
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<tr>
<td>Schwinzell’s Diesel</td>
<td>614 Sherry Dr., Fort Collins</td>
<td>(970) 493-3123</td>
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11. **Gasoline Emission Testing Stations:**

    **Air Care Colorado stations, (970) AIR-TEST or (970) 247-8378**
    Call to verify available schedules or fees
    7001 N Franklin Ave., Loveland, CO
    (Hwy 287 and 71st St. - 4 blocks NW of the Wal-Mart Store between Loveland and FC)
    835 SE Frontage Rd, Fort Collins, CO (SE of the I25 and Hwy 14 intersection)