Hello,

We have learned that a patron or attendee at [Business/Event Name] has been diagnosed with

COVID-19. Based on the information we have received, you may have been exposed to the virus that causes COVID-19 on: [If known, insert dates]. To protect the privacy of the ill individual, neither [Business/Event Host] nor the Larimer County Department of Health and Environment can reveal who you might have been in [close contact](https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact) with.

Short, passing interactions with a person with COVID-19 who was wearing a

mask are not considered an exposure. Be aware that there is COVID-19 circulating in our

communities and it is possible that you have also been exposed outside of [Business/Event Name].

If you develop symptoms consistent with COVID-19:

● Follow these [isolation guidelines](https://covid19.colorado.gov/isolation-and-quarantine#:~:text=If%20you%20need%20to%20quarantine,remain%20completely%20separate%20during%20quarantine.).

● Get [tested](https://www.larimer.org/health/communicable-disease/coronavirus-covid-19/covid-19-testing).

● Stay home from work and avoid other activities around other people for 5 days after the day your symptoms start (day 0) and wear a close-fitting mask for 10 days after the day your symptoms start (day 0).

● Seek medical care and testing for COVID-19. Be sure to call your doctor before you show up.

If you are not experiencing symptoms at this time:

● Individuals who are [up to date on recommended vaccine doses](https://www.cdc.gov/coronavirus/2019-ncov/vaccines/stay-up-to-date.html) or have been positive for COVID-19 in the last 90 days who have come into close contact with someone who has COVID-19 should wear a mask for 10 days after exposure (day 0).

●Individuals who are [up to date on recommended vaccine doses](https://www.cdc.gov/coronavirus/2019-ncov/vaccines/stay-up-to-date.html) should follow these [quarantine guidelines](https://www.cdc.gov/coronavirus/2019-ncov/your-health/quarantine-isolation.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fif-you-are-sick%2Fquarantine.html) for the recommended time frame from the event date listed above.

●Regardless of your vaccination status, if you choose to get tested for COVID-19, do so 5 days after the possible exposure. Be aware that a negative test result does not mean that you will not develop symptoms or become infected after the test. A negative test result only means that the virus was not detected at the time of testing. Consider using a molecular test like a PCR for the most accurate results. If using rapid self administered tests, follow the instructions which usually include using two tests 24-48 hours apart.

If you have further questions about next steps, please visit the [Larimer County Department of Health and Environment COVID-19 website](https://www.larimer.org/health/communicable-disease/coronavirus-covid-19) where you can find information on treatment options, vaccination, testing and other disease control measures.   
  
Thank you,   
[Business/Event Name]