



Building Permit # \_\_\_\_\_

# Sign Permit Application

**3 COPIES OF COMPLETE SIGN APPLICATION MATERIALS REQUIRED FOR SUBMITTAL**

Parcel Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Job Site Address \_\_\_\_\_ City \_\_\_\_\_  
 Subdivision Name \_\_\_\_\_  
 Property Owner Name \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone # \_\_\_\_\_ Email \_\_\_\_\_  
 Lessee/Tenant Name \_\_\_\_\_  
 Phone # \_\_\_\_\_ Email \_\_\_\_\_  
 Contractor Name & License # \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone # \_\_\_\_\_ Email \_\_\_\_\_  
 Electrician Name & State License # \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone # \_\_\_\_\_ Email \_\_\_\_\_

**Sign Type:** Wall Mount  Free Standing  Monument  Awning  Canopy

\*Note: New structural awnings and canopies require wet stamped drawings by Colorado Architect/Engineer

**Temporary Const/Marketing:** Banner  Pennant  Balloons

**Temporary Signs:** Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_ End Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Size – Sq. Ft.	Dimension	Height	Setback

**Sign Text:**

**Engineered Foundation Plan:** Yes  No

**Electrical:** Yes  No  **Illuminated:** Internally Lit  Externally Lit

**Electrical Service Provider:** \_\_\_\_\_

**Valuation of Sign (excluding electrical)** \_\_\_\_\_ **Electrical Valuation** \_\_\_\_\_

I certify this application is true and correct and agree to perform the work described according to approved plan/specifications and comply with Larimer County Land Use Code, state electrical code, and adopted building codes. Additionally, **I UNDERSTAND AND AGREE THE OWNER IS RESPONSIBLE FOR ANY WORK COMMENCED ON THE PROPERTY AND FOR ANY FEES AND EXPENSES INCURRED FOR PLAN REVIEW, PERMITS, INSPECTIONS, AND OTHER FEES ASSOCIATED WITH THIS APPLICATION.**

Name of Applicant (print) \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY**

Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Routed Set of Plans to Planning: Yes