

# LARIMER COUNTY COMMUNITY CORRECTIONS

## ADVISORY BOARD MINUTES

### July 20th, 2021



**Members Present:** Matthew Landers, Kristine Miller, Linda Hoffman, Allyce Lobdell, Heather O’Hayre, Kristin Stephens, Emily Humphrey, Staci Shaffer, William Sublette, Jeffrey Swoboda, Gordon Mclaughlin

**Staff Present:** Tim Hand, Alexis Ongley, Michael Ruttenberg, Dana Hersch, Alex Danielson, Miguel LaLond, Diana Ingram

**Guests:** Franke Johnson

**Notes:** Aubrey Clevenger

This meeting took place in the Hearing Room and was called to order at 12:11 by Vice Chair, Matt Landers.

#### **Board Member Vacancy**

- We currently have a vacancy on our Board that we are in the process of filling
- Franke Johnson from CSU PD is an applicant that has joined us today to observe and meet board members

#### **JAG Grants**

- Dana Hersch announces LCCC was awarded approximately \$150,000 by the JAG to fund a new camera system. An additional \$45,000 will be provided by the County. Come February 2022, the camera system should be up and running.
- Linda Hoffman remarks utilizing the capital equipment replacement program for the new camera system once it is replaced.
- Linda also congratulates Dana Hersch and those involved in the camera project. Linda further highlights how devoted the County is and how willing they are to help support LCCC.
- Alexis Ongley shares that CSU and Dr. Tara Opsal, in partnership with LCCC and Dr. Alex Walker, were awarded approximately \$98,000 by the JAG to fund a full gap analysis of gender-responsive programming.

#### **Expansion Update**

- Tim Hand reports the expansion is underway and going smoothly with an opening timeframe of the first quarter of 2023 and a plan to break ground this November 2021.
- Tim Hand and fellow Assistant Directors are working on identifying new staff positions that will need to be employed for the expansion.
- Positions such as a department specialist, therapists, evaluators, additional treatment groups, and staff for women IRT groups, amongst others.
- All the staff and female clients on the women’s side will transition over to the new building allowing more space in the original facility to be utilized for male clients.
- Tim recognizes the help and support from budget director’s Josh and Matt for the funding of desired positions as well as the entirety of the expansion development.

#### **Current Grants in Progress**

- Mike Ruttenberg informs board members of a grant underway with two main discussion points:
  - First, the grant consists of a paid internship with CSU’s Master of Addictions

Counseling program to acquire new credentials and licenses in the field.

- This opportunity is to encourage college students to take their internships with Community Corrections and get an idea of what they do day to day.
- Second, Mike presents a scholarship opportunity available for internal CJS employees to receive counseling through a Colorado Counseling training course in Loveland.
  - Staff members with a bachelor's degree and or master's degree are welcome to further strengthen their education through these provided training programs.
  - Tim Hand recognizes the importance of intentional effort of recruitment and making connections with different universities and departments.
  - Mike further goes on to share the work he has been involved in with NOCO health partnership informational videos to recruit local high schools into the behavioral health field. This is an unparalleled opportunity for the youth!

### **COVID Update**

- Alexis Ongley updates board members about LCCC's current COVID procedures.
- Clients and client facing staff are required to wear masks while we continue to work on increasing our vaccination percentage. Which currently sits at about 40% for our client population.
- Clinical professionals are coming into Community Corrections this Thursday to do an educational briefing for our clients regarding COVID 19, vaccinations, and answering any questions. Vaccines will be offered at the end and provided incentives for those who receive one.
- Emily Humphrey mentions the positive case in ASD and the steps on working to contain that.
- Emily suggests we emphasize to clients that if they are vaccinated, they are still able to go to work and evade quarantine while those who are not vaccinated are required to quarantine.
- Emily states that this can be highlighted in the client kiosks.

### **Advisory Board Criteria Revisions**

- Alex Danielson plunges into displaying the new proposed advisory board criteria revisions.
- To begin, Alex brings up the reconstruction of criteria language to relabel certain verbiage more appropriately such as changing "handicap" to "disability," and utilizing "client" instead of "offender."
- Alex evaluates other criteria proposals such as diversion, transition, acceptance, and referral sources, and provides discussions and examples for each.
- Alex presents these proposals to the board and underlines the gravity of adhering to DCJ standards.
- Linda Hoffman asks Alex if the board needs to decide now or later
- After deliberation on when to motion a vote, it was decided to allow the revisions to be reviewed before a motion is determined in the coming months.
- Alex is open to suggestions and recommendations on the revisions!

### **Victim Rights Policy Presentation**

- Alexis Ongley speaks on the question results collected from the VRP survey.
- Mike Ruttenberg leads the conversation on the specifications of representing a victim and how their voice can be heard through a written statement.
- Heather asks for clarification on DHS/CPS and what procedures need to be taken if they are listed as the victim's representative.
- Mike provides additional clarification on the different advocacy and support roles
- Following the end of the VRP survey discussion, Matt Landers asks members if they are ready to vote on the policy today.

- Motion to vote is accepted and carries.

#### **ADP & Non-RES Movement**

- Alexis Ongley discusses our average daily population providing the whole picture of composition for the populace in the month of June.
- Alexis explains that LCCC has a high diversion rate, followed by transition, parole, probation, SOISP, and federal. The illustration reflects how full the facility is.
- Following the introduction of this topic, Alexis describes the different supervision level meanings and the requirements by level.
- Matt Landers asks if there is a specific timeline in place for the various levels?
- Alexis responds that the levels are based on the individual's progress in the program

#### **Diverting Incoming Inquiries**

- Tim Hand informs board members to redirect all media and professional inquiries regarding the advisory board to him.
- Funneling issues primarily to Tim ensures an appropriately addressed response. Emily Humphrey will be the second in contact for these inquiries.

#### **Social Security Benefits Update**

- Alexis Ongley briefly discusses Social Security Benefits project and it's progress.
- Alexis is currently meeting with other stakeholders across the state to share information and take steps toward resolving the issues around benefit eligibility
- Alexis gives thanks to Heather O'Hayre for connecting community corrections clients with services provided by DHS to provide support in the interim.
- Linda Hoffman comments about having a supportive federal delegation, they are always offering up their help.

#### **No Advisory Board Meeting in August!**

**Adjourn at 1:04 pm**