**MEETING MINUTES**

**Larimer County Workforce Development Board Meeting**

November 18, 2020

8:00 – 9:30 am

Zoom Video Conference

1. **Welcome (*Joyce Saffel)*** 
   1. Roll call and verification of a quorum

***WDB Members Present (20):***

|  |  |  |
| --- | --- | --- |
| Teri Brogdon | Julie Cila | Carol Cochran |
| Stu Crair | Bill Dowling | Ann Hutchison |
| SeonAh Kendall | Eric Lea | Heather Lelchook |
| Tiffany Link | Richard Martinez | Steve Moos |
| Mike O’Connell | Nancy Patton | John Robinson |
| Sylvia Robinson | Jean Runyon (Proxy) | Joyce Saffel |
| Margie Wagner | Laura Zulanas |  |

***Members Absent (4):***

|  |  |  |
| --- | --- | --- |
| Steve Johnson | Tracy Mead | Jackie Sindelar |
| Michelle Vance |  |  |

***Associate Members, Guests and CDLE Staff Present (17)***

|  |  |  |
| --- | --- | --- |
| Heather Brooks | Jesus Borrego | Jacob Castillo |
| Spencer Clark | Alan Cohen | Adam Crowe |
| Hannah Dahl | Pamela Davidson | Cheryl DeGrave |
| Emily Farrer | Joni Friedman | Erin Hottenstein |
| Sandra Jackam | Mark Johnston | David Slivken |
| Nowell Vincent |  |  |

* 1. Review agenda
  2. Public comment on topics not on the agenda
  3. Announcements
     1. December Gala Gala!
     2. Apprenticeship Week
     3. Congratulations to Ann Hutchinson. The Fort Collins Area Chamber of Commerce names Ann as the next leader.
     4. WDB 2021 officers - nomination and election process

Ann Hutchison was named President of the Fort Collins Area Chamber of Commerce in 2021. The entire WDB joined Jacob in congratulating Ann. The 2020 Gala Gala will be a virtual event, please showcase your holiday cheer with a costume and/or Zoom background. The WDB Executive Committee will serve as the nomination committee for 2021 officers. Please connect with Joyce or Jacob to nominate yourself, or another WDB member, to serve as an officer in 2021. The election will be held during the December 9, 2020 WDB meeting.

1. **Consent Calendar \*Vote\* (Joyce Saffel)** 
   1. Approval of the September 9, 2020 WDB minutes
   2. Approval of the October 14, 2020 WDB minutes

After verification of a quorum, the September 9, 2020 WDB minutes, were

unanimously approved. Review of the October 14, 2020 WDB minutes was tabled until the December 9, 2020 meeting.

1. **WIOA Operations (Jacob Castillo)** 
   1. Jobs for Veterans State Grants (JVSG) Memorandum of Understanding
   2. JSVG MOU \*vote\* (Joyce Saffel)

The WDB reviewed, and voted unanimously to approve the JSVG MOU.

1. **Work Based Learning (WBL) Overview (Jacob Castillo)** 
   1. Overview of Work-Based Learning
   2. Importance to the economy and workforce development

Jacob gave an overview of WBL and the how WBL programs strengthen the local business climate and foster economic growth by contributing to the creation of a skilled workforce.

1. **Work-Based Learning Alliance (Mark Johnston and Sandra Jackam)**
   1. WBL Alliance introduction and overview
   2. WBL Alliance partners
   3. Work of the WBL Alliance
   4. NoCo Inspire website
   5. How to get connected
   6. Regional work with Weld County

Q & A

The WBL is a regional collaboration of public partners that offer work-based learning opportunities in the Northern Colorado region. Sandra Jackam, Work-Based Learning (WBL) Navigator, and members of the Larimer Work Based Learning Alliance provided an overview of the WBL Alliance and the NoCo Inspire website that connects employers to local talent and helps build awareness of local job opportunities, improves alignment between education and workforce and increasing business engagement in talent development.

1. **Next Steps (Jacob Castillo)**
2. **Adjourn (*Joyce Saffel)***

The meeting adjourned at 9:24 a.m.