

|  |
| --- |
| **Dwelling Information** Year Constructed:   |
|  Square Feet:  |
|  Number of Bedrooms:   |
|  Maximum Occupancy:   |
| **Owner Information**  Name:  |
|  Mailing Address:    |
|  Email:   |
|  Phone:   |
|  |
|  |
| **Property Manager Info: N**ame:  |
|  Emergency Contact:  |
|  Mailing Address:   |
|  Email:  |
|  Phone:  |
|  Website:   |

 *To be completed by Planner:*

|  |  |
| --- | --- |
| File No. |  |
| Lot Size |  |
| Uses on Property |  |
| No. Parking Spaces |  |
| Occupancy Maximum |  |
| Subdivision |  |
| Floodplain |  |
| Water/Sanitation |  |
| Fire District |  |
| Wildfire Hazard |  |
| Garbage Storage Location |  |

Site Plan:

Example online at <https://www.larimer.org/planning/short-term-rentals-str>



\*\* Indicate the number of parking spaces and outline the parking area. See item #6 from submittal packet for details.



Vicinity Map:

Example online at <https://www.larimer.org/planning/short-term-rentals-str>

Include: Highlight or outline of property, property boundaries, and escape/evacuation routes from neighborhood.



Floor Plans:

Example online at <https://www.larimer.org/planning/short-term-rentals-str>

Include a floor plan for each level, including basement. Identify all exits, the location of fire extinguishers and stop-top fire stops, all smoke and CO detectors, location of exit maps, size and location of porches, stairs and patios, location of Operations Manual, locations of fireplaces, heating/cooking appliances and water heater.

\*\* This is a conceptual floor plan required for Public Site Plan review.  Technical clarifications required by the Building Division review may result in minor modifications to this plan



Egress Maps/ Bedroom Escape Routes:

Example online at <https://www.larimer.org/planning/short-term-rentals-str>

Include one for each bedroom. Each escape route must include the site address, GPS coordinates and contact phone number.