

## Interview Questions

**Candidate:** \_\_\_\_\_ **Industry/Position Target:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Interviewer:** \_\_\_\_\_

1. **Tell me a little about yourself?**
2. **What are your career goals?**
3. **Tell me about a time when you made a mistake or a bad decision. How did you handle it and what was the outcome?**
4. **Name two of your Weaknesses & two of your Strengths related to your work.**
5. **Tell me about a time when you were creative in solving a problem. What did you do differently that led to a positive outcome?**
6. **Why are you the best person for this job?**

7. **Additional Question:** \_\_\_\_\_

8. **Additional Question:** \_\_\_\_\_

9. **Do you have any Questions for me at this time?**

<b>Evaluation</b>	<i>1: Needs Improvement</i> <span style="float: right;"><i>5: Excellent</i></span>				
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Was punctual	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Came prepared (pen, paper, resume...)	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Eye contact	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Good posture / minimal fidgeting	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Smiled	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Appearance / dress	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Gave examples when appropriate	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Kept answers concise, yet thorough	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Minimal "Uhms" and speech fillers	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Had prepared list of questions for interviewer	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Prepared for common questions	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Overall understanding of target job and needs of employer	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>

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