

MEMORANDUM

To: Travis Machalek, Town Manager, Town of Estes Valley
Randy Hunt, Community Development Director, Town of Estes Valley
Dan Kramer, Town Attorney

From: Linda Hoffmann, County Manager
Jeannine Haag, County Attorney
Frank Haug, Assistant County Attorney II
Lesli Ellis, AICP CEP, Community Development Director

Date: September 9, 2019

Re: Estes Valley Intergovernmental Agreement (IGA) Options

This memo is to present suggestions for next steps related to the Town and County Intergovernmental Agreement (IGA) for cooperative land use planning for the Estes Valley Planning Area.

Earlier this year, the Town asked the County to resume development review for the unincorporated area of the Estes Valley beginning January 1, 2020. Additionally, the Town requested that the current agreement (which expires February 2020) not be renewed and that the Town and County explore other possible options for working cooperatively with respect to land use planning and development in the Estes Valley. Since that time, we've worked together to host a community input event and gather input via electronic means, and County staff has begun to draft intergovernmental agreement options. Additionally, the Commissioners asked County staff to work with the Town to consider two approaches to the IGA.

- A. The first option is to extend the existing agreement with minor amendments for one year while the parties work on reaching agreement on a longer-term cooperative land use approach. The extension would be implemented through a sixth amendment to the IGA. The sixth amendment would also provide that county planning staff will process development review applications in the unincorporated area of the Estes Valley beginning January 1, 2000. An example of such agreement is presented in **Attachment A**.
- B. The second option is to prepare an IGA that explains how the Town and County will work together on planning and address future issues such as the comprehensive plan and defining town planning and growth limits. A draft of an initial framework IGA to further discuss policy and gather Town and community feedback is provided in **Attachment B**.



Staff has been working together to review results of the July/August community engagement and define the next stages of engagement and joint meetings of the Town Trustees and Board of County Commissioners. The next event is scheduled for Monday, September 30, 2019.

On September 10, would Town staff be willing to present and discuss the two above approaches with Town Trustees? Trustees' feedback to refine or add to one of the above options or eliminate one would help guide us to prepare for the September 30 event and provide additional analysis of options. We will share Town Trustee feedback with the Commissioners at a work session on September 16.

Thank you for your consideration.