

NO PROOF OF INSURANCE TICKETS

NOTE: This process can take up to two weeks to complete. You are responsible for making sure that you know if your case has been dismissed and your court date has been vacated PRIOR to your court date. If it has not, then you are *required* to come to court.

If you have received a citation/ticket for no proof of insurance and do not wish to go to court and meet with the District Attorney, you may complete the following requirements in the Clerk's Office at least two weeks prior to your court date:

1. The No Proof of Insurance charge must be the only charge on your ticket.
2. The VIN # must be included on your ticket. If there is no VIN #, you must come to court.
3. Provide a letter from your auto insurance company that
 - a. is written on company letterhead
 - b. includes the handwritten signature of the insurance agent
 - c. states that the defendant was insured by the company on the date of the ticket
 - d. includes the VIN # from the ticket

As an example, the body of the letter could read:

(Defendant name) was insured by (name of insurance company) on (date of offense on ticket) while driving a Honda Accord, (VIN # on ticket).

4. Complete the attached Affidavit of Insurance (LCC 033 03/02) and have your signature witnessed by a clerk of the court. Your current contact information must be included in the case caption.
5. Your documents will be submitted to the court room to be reviewed by the District Attorney. A response will be mailed to you at the address that the court has on record.

CLERK OF COURTS, LARIMER COUNTY, COLORADO LARIMER COUNTY JUSTICE CENTER 201 LA PORTE AVENUE SUITE 100 FORT COLLINS, CO 80521-2761 Phone: 970-494-3500	▲ COURT USE ONLY ▲
Plaintiff(s)/Petitioners(s): Defendant(s)/Respondent(s):	
Attorney or Party Without Attorney (Name and Address): Phone Number: Fax Number: E-Mail: Atty. Reg. #:	Case Number: Courtroom
AFFIDAVIT OF INSURANCE	

Comes now the undersigned, being first duly sworn states:

1. I have been charged with no proof of compulsory insurance under C.R.S. 42-4-1409.
2. At the time that I was charged, I was insured and my insurance complied with the laws of the State of Colorado.
3. The attached document states that I was insured and that the insurance was in effect at the date and the time of my summons.
4. This statement is made under the penalty of perjury.

Signature

Subscribed and sworn to before me this _____ day of _____, 20 _____.

Deputy Clerk

(Seal)