



Volunteer Job Description 2014

Title: *Oasis Youth Tutor*

Key Responsibilities:

Oasis Youth Tutors are matched with a CYF Youth who is seeking extra support with specific academic subjects or life skills. Youth are referred internally by their case worker. Youth are between the ages of 8 – 17 years old. Oasis Tutors meet weekly or more with their youth and generally meet in a public setting or at the youth's residence during the school months or over the summer break. All meetings are to be supervised by other safe adults. Meetings typically last about an hour and ½. As good adult role models, Tutors must embrace a healthy lifestyle, have a heart and a concern for youth at risk and demonstrate the ability to plan ahead and communicate well with the volunteer coordinator, CYF staff, the youth and their parents/caregivers.

Qualifications:

Tutors must be at least 18 years of age and have stability during the school year. Seeking adults from all walks of life with genuine, friendly personalities. No special knowledge or experience is required. Must have the ability to keep things in confidence. Desired candidates will practice good personal boundaries and present an outgoing, positive attitude. Must be comfortable and able to communicate with staff via email and phone regularly. Experience attending to and working with children and youth is desirable, but not completely necessary if you have established healthy relationship building with children in your family, with children of friends and in your school life. Must have a heart for kids from all backgrounds, and be able to put the client's personal safety and emotional needs first most of the time. **Tutors who have realistic expectations (as opposed to complicated, personal or task oriented goals) are the most successful.**

Training and Support:

Initial training as stated below plus monthly contact with case workers, weekly communication sheets with VC and Care Providers and ongoing training opportunities throughout the year, including mentor and tutor socials for group support.

Commitment:

Our "4- tier" background screening and application process includes the **Application, Prescreening, Training and Partnership**. Steps include: Filling out initial application online, 1/2 hour personal interview, attending a Volunteer Informational Meeting, participating in a 5 hour Oasis Training and discussion session, agree to provide 2 personal references and answer questions from the application review committee. Once accepted, all volunteers will sign an agreement to adhere to all policies and procedures of the Volunteer Program and will be held accountable for treating this important job in a professional and safe manner.

Initial Impact and sustainable outcome:

Children and families who are involved with CYF services and who are at risk of poverty, abuse, neglect, drug addictions and criminal or unsafe behaviors benefit from the Volunteer Program and Oasis in a multitude of ways. Mentors and Tutors may become life-long links (after initial concentrated support,) to healthy life goals to encourage youth to adopt good habits and healthy lifestyles, which indirectly allow them to further their educational and career goals and to become productive members of their community. Children who participate typically see improvement in all areas of their lives just by having caring adults outside of the family to be good role models.