



Volunteer Campground Host Position Description

Department: Larimer County Department of Natural Resources

Horsetooth, Blue Mountain, & Estes Park Districts

Locations: Carter Lake, Flatiron Reservoir, Pinewood Reservoir, Horsetooth Reservoir & Hermit Park Open Space.

ROLE

Volunteer Campground Host duties vary from campground to campground but generally they work in the campground assisting with the reservation system, selling camping permits and providing customer service to visitors. They also serve as eyes and ears for Park Rangers in their assigned campground.

***** Must provide own living quarters such as a well maintained trailer or RV*****

BASIC DUTIES: Duties vary, but will be a combination of the following:

- Live at the campground:
 - From mid-May through the weekend after Labor Day for Horsetooth & Blue Mountain Districts
 - From mid-May through 1st of October for Estes Park District
- Be a self starter and able to manager self & time well
- Have a basic understanding of camping and how to assist visitors if issues arise
- Ability to work well with and report to the Park Rangers & Administrative Staff
- Educate (NOT ENFORCE) campers about park rules & the protection of natural resources
 - County will provide extensive training on rules & regulations
- Communicate potential or actual problems to the rangers when they happen. Do not take matters into your own hands.
- Help out with light maintenance & pick up trash in campground
 - This could include light cleaning of cabins, restrooms, stocking of toilet paper, etc.
 - Cleaning out fire grates
 - Other maintenance duties as assigned
- Answer visitor questions and provide them with excellent customer service
- Willing to work schedule set by Park Manager each week in your campground in exchange for a campsite, water, sewer, and electrical hookup
 - 30 – 35 hours per week
- Assist with the campground reservation system and bookkeeping (County will train on online system)
 - Must have basic computer, math and money handling skills
- Distribute and collect camper comment cards or surveys as requested by Park Manager
- Serve as liaison for visitors if campground entertainment is scheduled in your area.
- Other duties as assigned

QUALIFICATIONS

- Friendly, courteous, and respectful to staff and park visitors
- Ability to communicate clearly with both staff and visitors
- Complete the volunteer training course
- Provide own transportation and living quarters
- Arrive by mid May, stay through full commitment date
- Abide by park regulations and safety guidelines
- Flexibility and willingness to be a self starter
- Agree to a criminal & motor vehicle background check

OUR RESPONSIBILITY

- Prepare and train volunteers through orientation, tour, and on-the-job training
- Organize and schedule volunteers in an efficient and timely manner
- Provide necessary equipment and supplies
- Evaluate training and performance of volunteers
- Recognize and reward volunteers

RISKS

- Stress when working with people
- Rattlesnakes are located within our park boundaries
- Sore muscles from walking your campground vs. driving the golf cart around
- Hot summer days
- Accidents on or near the water for the Marina Host.
- Inclement weather (lightening, rain, etc.)
- Disease, stings, or bites from insects, such as mosquitoes and spiders.

The Larimer County Natural Resources Volunteer Program is not obligated to provide a placement, nor are you obligated to accept the position offered. Opportunities for volunteers are provided without regard to race, color, religion, national origin, sex or age. Larimer County is committed to equality of opportunity.