



Sales Tax Administration
200 Oak Street, Suite 4000
P.O. Box 1190
Fort Collins, CO 80522-1190
(970) 498-5930
Fax (970) 498-5942

SUBCONTRACTOR AFFIDAVIT

General Contractor Building Permit Number
General Contractor's Name
Project Name
Project Address
Project City, State, Zip Code
Due Date

Larimer County is performing a use tax audit of the above construction project. The purpose of the audit is to reconcile the use tax deposit paid by the General Contractor to Larimer County. The General Contractor has indicated that they had a contract with you for materials, equipment and/or labor.

In order to help us determine the actual amount of use tax due on this project by the General Contractor, please complete, sign and return the follow affidavit to our office by the due date indicated. If you have a any questions related to this matter, please call Tracy Hines at (970) 498-5935. Please note that this information is subject to audit by Larimer County.

Subcontractor Name
Subcontractor Address

Description of Service or Material Provided

Contract amount plus all change orders

Amount designated as materials

Sales tax paid on materials : Rate %
State \$ Provide copies of invoices or
County \$ remittance forms to support
City \$ sales tax amounts paid

Amount designated as fabrication labor

Amount designated for all other labor

Equipment and rental cost

Sales tax paid on equipment and rental

If any part of your contract was subcontracted to others, please provide that subcontractor's name, address, and contract amount.

Subcontractor's Signature

Date