

**AMENDED BYLAWS
LARIMER COUNTY RURAL LAND USE ADVISORY BOARD**

I. NAME

The name of this organization is the Larimer County Rural Land Use Advisory Board.

II. AUTHORITY AND PURPOSE

The Board is authorized by and organized pursuant to the Larimer County Rural Land Use Process adopted by the Board of County Commissioners December 16, 1996. The purpose and functions of the Board shall be as stated in Section 5.8 of the Larimer County Land Use Code, the Rural Land Use Process.

III. MEMBERS

1. Membership and representation: The Rural Land Use Advisory Board shall consist of seven to nine members, to be appointed by the Board of County Commissioners of Larimer County. Members shall represent a cross section of the county.
2. Terms: Members shall be appointed to a three-year term, unless filling a vacancy. The terms of the members shall be staggered so that the terms of one-third of the members expire each year.
3. Vacancies: A Board member shall be replaced if the member moves out of Larimer County or resigns from the Board. Replacement of a member shall be by appointment by the Board of County Commissioners. A replacement shall serve for the unexpired term of his/her predecessor.
4. No member shall receive any salary or payment for his/her services.

IV. OFFICERS

1. The Board shall elect from its members a Chair, Vice-Chair, and Secretary. Such officers shall be elected annually at the first regularly scheduled meeting in July. Officers shall assume office immediately upon election and shall serve for one year or until their successors are elected.
2. Duties of each officer are:
 - a. *Chair:* The Chair shall preside over all meetings of the Board and shall insure that meetings are conducted with decorum and efficiency; shall call special meetings; shall sign documents prepared by the Board for submission to others; and shall represent the Board in dealings with the Board of County Commissioners or other organizations.
 - b. *Vice-Chair:* The Vice-Chair shall preside in the absence of or at the request of the Chair and shall assist the Chair as otherwise requested.
 - c. *Secretary:* The Secretary shall make a record of proceedings of the Board, shall serve as custodian of the Board's minutes and records, shall receive and inform the Board of correspondence or directives concerning Board business, and shall attest to the signature of the Chair on documents as needed.

3. If a vacancy occurs in any office, the Board shall elect a member to fill the office for the remainder of the officer's term.

V. MEETINGS

1. Regular meetings of the Board shall be scheduled on the first and third Mondays of the month at the Larimer County Courthouse in Fort Collins or as otherwise announced.
2. Special meetings may be called at any time by the Chair, Board of County Commissioners, Director of the Rural Land Use Center or designee, or by four members of the Board.
3. Regular and special meetings are open to the public and shall be held only after a minimum of ten days notice to the public.
4. Executive sessions may be held in conformity with § 24-6-402(4) C.R.S. 1973, as amended.
5. (a) Quorum
A quorum of the Board shall be as follows: If the Board is comprised of 7 members, a quorum shall be 4 members. If the Board is comprised of 8 members, a quorum shall be 5 members. If the Board is comprised of 9 members, a quorum shall be 5 members.

(b) Voting
The act of the majority of the members present at a meeting at which a quorum is present shall be the act of the Board.

(c) Failure of quorum
If a quorum is not present at any meeting, the members may adjourn and reschedule the meeting at a later date with required notice.
6. Each member is entitled to one vote. Voting by proxy shall not be allowed.
7. Voting procedures and business may be conducted by parliamentary procedure according to Robert's Rules of Order Newly Revised to the extent necessary or appropriate to insure order and efficiency. A voice vote shall be taken for project recommendations that will be forwarded to the Board of County Commissioners for consideration.

VI. CODE OF ETHICS

A member shall abstain from discussion and voting if a potential conflict of interest exists, from the time such conflict is discovered. A conflict may result where a member has a personal or private interest in a matter proposed or pending before the Board; where a member stands to gain or lose financially as a result of a position taken by the Board; or where a member believes he/she cannot fairly and impartially discharge his/her duties.

VII. COMMITTEES

Committees may be appointed by the Chair from the Board membership from time to time to work on special projects and report their findings at regular meetings. Committees shall be dissolved by the Chair upon completion of the assigned task.

VIII. ATTENDANCE

1. Regular attendance by Board members is expected.
2. Members having a total of eight absences or four consecutive absences in a calendar year shall be replaced by the Board of County Commissioners.
3. The Board may approve leaves of absence in its discretion.

IX. AMENDMENTS TO BYLAWS

Amendments to these Bylaws may be recommended for adoption by the Board of County Commissioners by a two-thirds vote of the Rural Land Use Advisory Board during any regular or special meeting provided that any proposed changes are distributed in written form to all members at least ten days prior to the meeting at which action is to be taken on the proposed changes.

LARIMER COUNTY:

Board of County Commissioners of
Larimer County, Colorado

Steve Johnson

Vice Chair

ATTEST:

Danise M. Guehl
Deputy Clerk to the Board

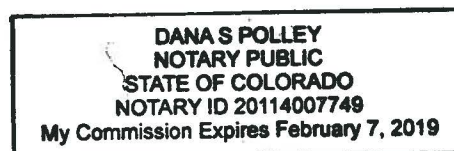


STATE OF COLORADO)
COUNTY OF LARIMER)

The foregoing instrument was acknowledged before me this 14th day of April,
2015 by Steve Johnson as Chair of the Board of County Commissioners of
Larimer County, Colorado. ^{Pro-tem}

Dana S Polley
Notary Public

Witness my hand and official seal
My Commission Expires: 2/7/19



...the undersigned is a resident of the State of Colorado, and is qualified to perform the duties of a Notary Public in and for said State.

Witness my hand and seal this 1st day of January, 2019.

Notary Public in and for the State of Colorado

My Commission Expires February 7, 2019

Notary Public in and for the State of Colorado

...the undersigned is a resident of the State of Colorado, and is qualified to perform the duties of a Notary Public in and for said State.

Witness my hand and seal this 1st day of January, 2019.

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