

# LCBHS SAMPLE PROFIT AND LOSS STATEMENT OF GRANT ACTIVITY

## "Good" Example

Company Name  
Grant Activity  
Period of Time Covered

### INSTRUCTIONS FOR GRANTEES

Indicate the time period covered for this report. Refer to the period of performance in your grant agreement.

	Activity to Date	Approved Grant Budget	Remaining Budget	Percentage Spent	
<b>REVENUE</b>					
45555 Governmental Revenue	25,000.00	25,000.00	0.00	100.00%	Revenue for LCBHS grant funding only. It is recorded accurately and clearly defined.
<b>TOTAL REVENUE</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>100.00%</b>	
<b>EXPENSES</b>					
50133 Salary	8,792.00	14,000.00	5,208.00	62.80%	Personnel is direct expense and within budget for all line items.
50237 Fringe Payroll Tax	928.44	1,500.00	571.56	61.90%	
50238 Fringe Insurance/Fees	462.46	900.00	437.54	51.38%	
<b>TOTAL Direct Personnel Expense</b>	<b>10,182.90</b>	<b>16,400.00</b>	<b>6,217.10</b>	<b>62.09%</b>	
51730 Supplies/Materials	257.03	500.00	242.97	51.41%	Other Expense is direct and within budget for all line items.
51854 Travel	350.25	1,000.00	649.75	35.03%	
52712 Consulting	833.52	2,800.00	1,966.48	29.77%	
52810 Training	150.00	300.00	150.00	50.00%	
<b>TOTAL Other Direct Expense</b>	<b>1,590.80</b>	<b>4,600.00</b>	<b>3,009.20</b>	<b>34.58%</b>	
Indirect Expense (20% maximum allowed)	2,224.50	4,000.00	1,775.50	55.61%	Indirect expense is listed separate and within the 20% maximum.
<b>TOTAL Indirect Expense</b>	<b>2,224.50</b>	<b>4,000.00</b>	<b>1,775.50</b>	<b>55.61%</b>	
<b>TOTAL EXPENSES</b>	<b>13,998.20</b>	<b>25,000.00</b>	<b>11,001.80</b>	<b>55.99%</b>	Overall Actual Expense is within budget. For Final Report - Amount Remaining should be 0. For Interim Report, spending should be approximately 50% - if not within 40-60% please provide an explanation in the narrative section
<b>TOTAL REVENUE OVER EXPENSE</b>	<b>11,001.80</b>				