

## How will a job affect my TANF cash assistance?

It is important for you to report changes to the Department of Human Services (DHS) by the 10<sup>th</sup> of the month following a change. Changes include: new sources of income (both earned and unearned), someone moving in or out of your household, and/or if you move. You may receive a "CW3L" change report form with income reporting guidelines for your household circumstances from DHS. If you do not receive this form, you can report changes by phone, mail, on-line through PEAK, to your career coach or in person.

**Example:** If you start a new job on the 20<sup>th</sup> of October and get your first paycheck on the 1<sup>st</sup> of November, you must report the job to DHS by the 10<sup>th</sup> of December. (For reporting purposes, use the month in which you receive your first paycheck as the month the change occurred when reporting new income.)

In many cases, as long as your household's total gross **earned** income does not reach the amount listed in the "Over Income" row for your family size, your cash grant will not change for the current certification period (POE).

\*Note: **Unearned** income is looked at differently – see the "Need Standard" line for eligibility guidelines!

It is in your best interest to report a decrease in on-going income or the addition of new household members to DHS right away as that may increase your cash grant.

## TANF Eligibility Chart

\*Numbers not accurate for income received in the month of application

# of children on the grant	0	1	2	3	4	5	6	7	8	9	10	Each Addl.
Single parent												
*Over Income <sup>1</sup> (*from earnings)	763	1000	1272	1542	1830	2109	2330	2553	2784	3002	3223	
* Need Standard <sup>2</sup>	253	331	421	510	605	697	770	844	920	992	1065	67
Grant Standard <sup>3</sup>	278	364	462	561	665	767	847	929	1012	1092	1172	72
2-parent household												
Over Income <sup>1</sup> (*from earnings)	1078	1327	1610	1899	2165	2381	2605	2836	3054	3275	3496	
Need Standard <sup>2</sup>	357	439	533	628	716	787	861	937	1009	1082	1155	67
Grant Standard <sup>3</sup>	392	483	586	691	787	865	947	1032	1111	1190	1271	72

<sup>1</sup>If your gross household **earned** income is under this amount, you may still be eligible for part of your cash grant because a 67% disregard will be used when determining on-going eligibility and payment as long as you report your new job timely and complete your redetermination timely when its due.

<sup>2</sup>If your household has **unearned** income that meets or goes over this amount, you will be over-income for continued cash assistance payments.

<sup>3</sup>The monthly amount your family could receive in cash assistance if you do not have any income coming into your household.