NOTE: Appendix Forms and Information are for Reference Only. Contact Local Entity Engineer for Original Forms and Current Information.

Permits – Larimer County
- Development Construction Permit
- Temporary Development Construction Permit
Committed to Excellence

Development Construction Permit

PROJECT INFORMATION

Project Name

Company:__________________________  Phone: Office__________________________  Cell__________________________

CONTACT

Address:__________________________

FEES (fees charged if preliminary approval by BCC is after March 1, 2001, or admin approval for site plans)

<table>
<thead>
<tr>
<th>Description</th>
<th>No. of units</th>
<th>Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single family units</td>
<td>x</td>
<td>$150.00</td>
<td>= $</td>
</tr>
<tr>
<td>Duplex units</td>
<td>x</td>
<td>$75.00</td>
<td>= $</td>
</tr>
<tr>
<td>Multi-family units</td>
<td>x</td>
<td>$50.00</td>
<td>= $</td>
</tr>
<tr>
<td>Commercial lots</td>
<td>x</td>
<td>$400.00</td>
<td>= $</td>
</tr>
</tbody>
</table>

Pavement Impact Fees (requires separate check from DCP fees)

Total Pavement Impact Fees: $ ____________

CONDITIONS OF PERMIT

This permit, when signed and issued by Larimer County, constitutes written notice to proceed with construction.

In accepting this permit, the undersigned, representing the Applicant, verifies that he has read and understands all of its provisions; that he has the authority to sign for and bind the Applicant; and that the Applicant must submit revised drawings and other documents as required for the review and approval of the Larimer County Engineering Department in the event that the Applicant wishes to modify, alter, or deviate from the original approved construction drawings. Any such change in the approved plans shall not be constructed unless written approval of the Larimer County Engineering Department is obtained.

Applicant shall notify Larimer County of construction methods, equipment, and operational procedures that will be utilized and obtain the County's concurrence.

Applicant shall be responsible for establishing safety procedures sufficient to protect the traveling and general public from any and all harm during construction.

Applicant shall be responsible for any repairs to any damaged Utilities, County Road, or other County properties.

This permit may be revoked for failure to comply with the terms of the permit and/or the Larimer County Land Use and Development Standards.

Work must be performed in compliance with all applicable Federal, State, and Local Regulations.

This permit is granted expressly subject to the provisions of the Larimer County Land Use Code.

This permit is not valid until signed by a duly authorized representative of Larimer County.

Applicant shall be responsible for establishing safety procedures sufficient to protect the traveling and general public from any and all harm during construction.

Applicant shall be responsible for any repairs necessary as a result of construction. The maintenance responsibility of work repairs shall be an obligation of the applicant for two years after final acceptance of the work has been made by the County.

Applicant shall inform Larimer County of construction methods, equipment, and operational procedures that will be utilized and obtain the County's concurrence.

Applicant shall be responsible for any repairs necessary as a result of construction. The maintenance responsibility of work repairs shall be an obligation of the applicant for two years after final acceptance of the work has been made by the County.

Precedent-97/98
**Temporary Development Construction Permit**

**PROJECT INFORMATION**

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Location</th>
<th>Section</th>
<th>Township</th>
<th>Range</th>
<th>Phase(s)</th>
<th>Description</th>
</tr>
</thead>
</table>

**PRINCIPAL CONTACT**

<table>
<thead>
<tr>
<th>Company</th>
<th>Phone: Office</th>
<th>Cell</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact</td>
<td>Fax</td>
<td>Other</td>
</tr>
<tr>
<td>Address</td>
<td>E-Mail</td>
<td></td>
</tr>
</tbody>
</table>

**SCOPE OF WORK ALLOWED UNDER TEMPORARY DEVELOPMENT CONSTRUCTION PERMIT**

Work performed under this temporary permit shall be limited to:

**FEES** (fees charged if preliminary approval by BCC is after March 1, 2001, or admin approval for site plans)

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of single family units: x $150.00</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>No. of duplex units: x $75.00</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>No. of multi-family units: x $50.00</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>No. of commercial lots: x $400.00</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

Total DCP Fees: $ 

Pavement Impact Fees (requires separate check from DCP fees): $ 

Total Pavement Impact Fees: $ 

**CONDITIONS OF PERMIT**

This temporary permit shall be valid for only the work described above. No further work shall be performed prior to the issuance of a full Development Construction Permit. Permit expires sixty days after issuance. If work has not begun on site prior to expiration of permit fees may be applied to revised permit within 180 days of issuance. Approved as-built drawings must be submitted to and approved by Larimer County prior to issuance of collateral. Coloradotied engineer's certification letter and inspection reports must be submitted to and approved by Larimer County prior to issuance of collateral. Additional permit (Right of Way Construction Permit) is required for all construction activities within the Larimer County Right of Way. All additional permits (Access Permits) may be required to be in order with Larimer County needs. This permit may be revoked for failure to comply with the terms of the permit and/or the Larimer County Land Use and Development Standards. Applicant shall be responsible for any repairs to any damaged Utilities, County Road, or other County properties. Larimer County and its officers and agents shall be fully defended and indemnified against any claim for injury or damage to property sustained by reason of the exercise of and use of this permit by Applicant and/or applicants or other subsequent parties. Permit expires sixty days after issuance; if work has not begun on site prior to expiration of permit fees may be applied to revised permit within 180 days of issuance. Permit expires sixty days after issuance; if work has not begun on site prior to expiration of permit fees may be applied to revised permit within 180 days of issuance. Work performed under this temporary permit shall be limited to: 

**SCOPE OF WORK ALLOWED UNDER TEMPORARY DEVELOPMENT CONSTRUCTION PERMIT**

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<thead>
<tr>
<th>Work performed under this temporary permit shall be limited to:</th>
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</tr>
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</table>

**Fees (charged if preliminary approval by BCC is after March 1, 2001, or admin approval for site plans)**

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<thead>
<tr>
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<tbody>
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</tr>
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<td>$</td>
<td>$</td>
</tr>
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<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

Total DCP Fees: $ 

Pavement Impact Fees (requires separate check from DCP fees): $ 

Total Pavement Impact Fees: $ 

**COMMITMENT TO EXCELLENCE**

Permit # 

Expiration Date 

Temporary Development Construction Permit

<table>
<thead>
<tr>
<th>Permit Approved Larimer County</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant Signature</td>
<td>Date</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Applicant Printed Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicants Address</td>
<td>Applicants Address</td>
</tr>
<tr>
<td>Applicants Address</td>
<td>Applicants Address</td>
</tr>
</tbody>
</table>

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**FEES** (fees charged if preliminary approval by BCC is after March 1, 2001, or admin approval for site plans)

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Total DCP Fees: $ 

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<thead>
<tr>
<th>Work performed under this temporary permit shall be limited to:</th>
<th>Description</th>
</tr>
</thead>
</table>
Appendix B-3/Loveland

NOTE: Appendix Forms and Information are for Reference Only. Contact Local Entity Engineer for Original Forms and Current Information.

Permits – City of Loveland
- Development Construction Permit Application
- Development Construction Permit
- Right-of-Way Work Permit
- Agreement for Right-of-Way
- Grant of Easement
- Grant of Temporary Turnaround Access
- Encroachment Permit
- Resolution for Eminent Domain (Example)
- Approval of Traffic Control Plan
- Application for Building Permits
- Grading, Excavation and Fill Permit
- Permit to Move a Building
- Erosion Control Procedures
INSTRUCTIONS:

1. Complete this form and attach all necessary documents.
2. If you have any questions or need additional information, contact the Public Works Department – Transportation Development Review Engineering Division at (970) 962-2501.
3. Submit the Application and pay the Permit Fee at the Public Works Department – Transportation Development Review Engineering Division Counter, which is located at 500 East 3rd Street, Ste 300.

PROJECT INFORMATION:

Project Name (as approved by the City):

Project A.K.A. (Marketing name if different from Project Name):

Project Location:

Property Owner (At the time of this permit issuance):

Individual Name:
Company Name:
Address:
Phone number(s):
  Office: 
  Cell: 
  Fax: 
Email:

Applicant/Project Manager (The primary contact person for all matters regarding this project, and the person responsible for all matters referencing “the Developer” in the Development Agreement for this project):

Individual Name:
Company Name:
Address:
Phone number(s):
  Office: 
  Cell: 
  Fax: 
Email:
**Project Engineer** (A Colorado licensed professional engineer who is the civil engineer, the person responsible for the design of this project, responsible for certification that improvements are constructed in accordance with approved plans, responsible for making revisions to plans with City approval and for providing record drawings):

- **Individual Name:**
- **Company Name:**
- **Address:**
- **Phone number(s):**
  - Office: 
  - Cell: 
  - Fax: 
- **Email:**

**Developer** (The party or parties referenced in the Development Agreement who are responsible for the Developer’s obligations contained in the Agreement – add additional names below):

- **Individual Name:**
- **Company Name:**
- **Address:**
- **Phone number(s):**
  - Office: 
  - Cell: 
  - Fax: 
- **Email:**

**General Contractor** (The contractor in overall charge of the public infrastructure construction):

- **Individual Name:**
- **Company Name:**
- **Address:**
- **Phone number(s):**
  - Office: 
  - Cell: 
  - Fax: 
- **Email:**

If you have no General Contractor, list all other contractors below.

**Grading contractor:**

- **Individual Name:**
- **Company Name:**
- **Address:**
- **Phone number(s):**
  - Office: 
  - Cell: 
  - Fax: 
- **Email:**

**Utility contractor:**

- **Individual Name:**
- **Company Name:**
- **Address:**
- **Phone number(s):**
  - Office: 
  - Cell: 
  - Fax: 
- **Email:**
Concrete contractor for flat work:
Individual Name: 
Company Name:  
Address:  
Phone number(s):  
  Office:  
  Cell:  
  Fax:  
  Email:  

Concrete contractor for structures:
Individual Name:  
Company Name:  
Address:  
Phone number(s):  
  Office:  
  Cell:  
  Fax:  
  Email:  

Paving contractor:
Individual Name:  
Company Name:  
Address:  
Phone number(s):  
  Office:  
  Cell:  
  Fax:  
  Email:  

Landscape contractor:
Individual Name:  
Company Name:  
Address:  
Phone number(s):  
  Office:  
  Cell:  
  Fax:  
  Email:  

Other contractors and parties involved in the project:
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
SUBMIT THE FOLLOWING ITEMS WITH A COMPLETED APPLICATION FORM:

- 8½”x11” copy of a Vicinity Map
- Mylar and copies of the approved Public Improvement Construction Plans for the project
- Proposed Project Schedule
- Project quantities and cost estimate for all of the public improvements to be constructed. This information must be submitted in the format shown on the attached form titled “Project Quantities and Cost Estimate Sheet.” The estimate shall be prepared and stamped by a Professional Engineer. These quantities and costs are also to be submitted in an electronic spreadsheet format.
- Traffic control plan(s) for the project
- Right-of-Way work permit from the Traffic Division
- Certificate of Insurance
- Copy of approved Development Agreement (if applicable)
- Copies of any Easements for the project
- Proposed haul routes shown on a City map (if applicable)
- Shop drawings (if applicable)
- Other: __________________________

CONSTRUCTION COORDINATION MEETING: A construction coordination meeting to discuss plans and special requirements for your project is optional for all development projects. If held, the people required to attend the meeting are the Project Manager, Project Engineer, Developer, Architect/Land Planner and General Contractor (if no General Contractor, representatives for each of the contractors expected to work on this project). A construction coordination meeting will only be held at the request of the Applicant.

People to attend: List the people’s names and their respective title for those who will attend the construction coordination meeting:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ESTIMATED COST OF INFRASTRUCTURE IMPROVEMENTS: Provide the estimated value of all public infrastructure improvements that will be constructed and accepted by the City to own and maintain. The estimate shall be in the same format as the attached sheet titled “Project Quantities and Cost Estimate Sheet.”

Public infrastructure estimated cost: $____________________________

I certify that the information on this permit application along with the required additional submittals are true and correct to the best of my knowledge, and that in filing this application, I am acting with the knowledge, consent, and authority of the owners of the property (including all owners having legal or equitable interest in the real property, as defined in Section 1.04.020 of the City Code; and including common areas legally connected to or associated with the property which is the subject of this application) without whose consent and authority the requested action could not lawfully be accomplished. Pursuant to said authority, I hereby permit City officials to enter upon the property for purposes of inspection and, if necessary, to enter upon such property to perform work required of the applicant if the applicant were to fail to perform the required work.

Applicant Signature: ___________________________ Date: __________________
## PUBLIC IMPROVEMENTS OPINION OF COSTS

### Erosion Control

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
<th>Estimated Quantity</th>
<th>Item Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stockpile Topsoil</td>
<td>CY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Straw Bales</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inlet Protection</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Silt Fence</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sediment Trap</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicle Tracking Pad</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Street Improvements

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
<th>Estimated Quantity</th>
<th>Item Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clearing and Grubbing</td>
<td></td>
<td>Lump Sum</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Removal of Structures and Obstructions</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subgrade Preparation</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excavation</td>
<td>CY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Borrow</td>
<td>CY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fill</td>
<td>CY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rock Excavation</td>
<td>CY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Filter Material</td>
<td>CY</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Lime Treatment</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asphalt Patching</td>
<td>Tons</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asphalt Pavement</td>
<td>Tons</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Course</td>
<td>Tons</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concrete Pavement</td>
<td>SY-IN</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geo-textile</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Riprap</td>
<td>CY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Survey Monuments</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adjust Manholes</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adjust Valves</td>
<td>Ea</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Adjust Monuments</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Median Cover Material (Concrete)</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Structures

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
<th>Estimated Quantity</th>
<th>Item Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bridge Structure</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Culverts</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guardrail</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Railing (Pedestrian)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Railing (Traffic)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Headwalls</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Pedestrian and Bikeway Facilities

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
<th>Estimated Quantity</th>
<th>Item Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sidewalk Grading</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-Inch Thick Sidewalk</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6-inch Thick Sidewalk</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Directional Curb Ramp</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corner Curb Ramp</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mid Block Ramp</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concrete Bikeway</td>
<td>SY</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Sidewalk Chase</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Curb &amp; Gutter Grading</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Curb &amp; Gutter – Type II</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Curb &amp; Gutter – Type I</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Glue-down Curb</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Street Lighting – Local & Minor Collector Streets in Loveland (City Limits Only)

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
<th>Estimated Quantity</th>
<th>Item Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Pedestrian Light</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard Street Light</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Traffic Signals, Signing & Striping

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
<th>Estimated Quantity</th>
<th>Item Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Street Signs</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard Sign Posts</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard Regulatory Signs</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard Speed Limit Signs</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Latex Paint (4 inches)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Latex Paint (8 inches)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Latex Paint (12 inches)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Latex Paint (18 inches)</td>
<td>LF</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Latex Paint (24 inches)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Epoxy Pavement Marking (4 inches)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Epoxy Pavement Marking (8 inches)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Epoxy Pavement Marking (12 inches)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Epoxy Pavement Marking (18 inches)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Epoxy Pavement Marking (24 inches)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preformed Tape for Symbols &amp; Crosswalks</td>
<td>LF</td>
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<td></td>
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<tr>
<td>Preformed Thermoplastic</td>
<td>SF</td>
<td></td>
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<tr>
<td>Traffic Signals</td>
<td>Ea</td>
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</table>

### Work Zone Traffic Control

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
<th>Estimated Quantity</th>
<th>Item Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traffic Control</td>
<td>LS</td>
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<td></td>
<td></td>
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</table>
### Storm Drainage Facilities

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
<th>Estimated Quantity</th>
<th>Item Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grading</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inlets</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Manholes</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pipe (Material Type – Size)</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trickle Channel (width)</td>
<td>LF</td>
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</table>

### Removal and Repair

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
<th>Estimated Quantity</th>
<th>Item Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asphalt Patching</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concrete Sidewalk R&amp;R</td>
<td>SY</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Concrete Curbwalk R&amp;R</td>
<td>LF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Milling</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asphalt Removal</td>
<td>SY</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

### Construction Surveying/Staking

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
<th>Estimated Quantity</th>
<th>Item Cost</th>
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<tbody>
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</table>

### Material Testing

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<tr>
<th>Public Improvement Item</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
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</table>

### Record Drawings

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
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<tbody>
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</table>

### Construction Management

<table>
<thead>
<tr>
<th>Public Improvement Item</th>
<th>Units</th>
<th>Unit Cost</th>
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<th>Item Cost</th>
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</thead>
<tbody>
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</tbody>
</table>

The units presented here are intended to assist the Developer in providing consistent units and quantities for review by the Local Entities. The Local Entity will approve unit costs used to determine the Opinion of Costs. There may be additional items that are not shown. The Developer should show each of those items, with their units, unit prices, quantities, and item cost. Separate summaries shall be provided for phases when applicable. In addition, separate summaries shall be provided for adjacent, on-site and off-site public improvements.
DEVELOPMENT CONSTRUCTION PERMIT
CITY OF LOVELAND

Permit Number: **00-00**  
Issuance Date: **00/00/00**

Project Name: ____________________________________________

Project A.K.A.: ____________________________________________

Project Location: __________________________________________

Permittee: ________________________________________________

City and developer contacts: See attached Exhibit “A” for names and phone numbers of all contact persons for this project.

Fees: Permit Application Fee (paid at the time of application) $__________

Development Bond or other approved security:

Amount of security deposited with the City to guarantee the completion of all public improvements to be constructed as shown on the approved plans for the development. $__________

Form of security deposited with the City: ________________________

PERFORMANCE REQUIREMENTS OF THIS PERMIT:

1. The Permittee shall be responsible to require their Project Engineer to incorporate into all design drawings and specifications the certification of all materials testing by an Engineer. The Permittee shall have an Engineer prepare revised design drawings and secure City approval for all revisions to the Utility Plans and related documents. The Permittee shall have an Engineer represent, as required by the City in the Development Agreement, that the improvements are constructed in conformance with the approved Utility Plans and the standards and specifications of the City. The Permittee shall provide record drawings prepared by an Engineer prior to the City’s acceptance of the constructed public improvements. (All reference above to the terms “Project Engineer” and “Engineer” shall mean a Professional Engineer licensed in Colorado.)

2. All contractors who perform work on this project must be bonded and licensed in conformance with City requirements.

3. Construction time restrictions: ________________________________________________

4. The applicant understands that additional permits may be required for this development project and the applicant shall secure those permits directly from the issuing departments.
5. This permit, along with a complete set of all approved plans and documents for this project (utility plans, site plan, landscape plan, development agreement, soils report, pavement design, traffic study, drainage report, plat easements and any other official documents), shall be kept on the development site available for use by City staff doing inspections.

6. Permit Expiration (in accordance with Chapter 6 of the Larimer County Urban Area Street Standards):
   a. If construction has not begun within sixty (60) days from the date of issuance of this permit, this permit shall expire and the applicant will forfeit the permit fee paid for this permit, whereupon the applicant must re-apply for a new permit.
   b. In addition, this permit shall expire one year from the date of issuance. The applicant may apply for an extension by reapplication at least two weeks prior to the expiration date. Such application shall contain information sufficient to justify the granting of the extension. An extension may be granted for up to six months.

7. Building permits and certificates of occupancy will only be issued when all conditions contained in the Development Agreement and Section 16.40.010 of the City Code are met. If the Development Agreement does not specify times for completion of public improvements, or if there is no Development Agreement, then the improvement requirements specified in Section 16.40.010 of the City Code shall apply, which provides that construction of all improvements shall be required prior to the time of issuance of the first building permit.

8. Acceptance by the City of the public improvements shall be after (1) final inspection has been conducted by the City; (2) punch list items from the final inspection are completed and accepted by the City; and (3) required certifications from the licensed professional engineer that improvements are completed to City standards, specifications and approved Utility Plans; and the record drawings have been received and accepted by the City.

9. The warranty on street improvements is for two (2) years from the date of initial acceptance by the City of the completed improvements, in accordance with Section 24.3 of the Larimer County Urban Area Street Standards, as applicable.

10. The Public Works Inspector must be notified at least twenty-four (24) hours prior to any planned construction on this project. All required perimeter silt fencing and other erosion/sediment control best management practices (BMP’s) that can be installed prior to construction must be in place and inspected by the Public Works Inspector before any land disturbing activity begins.

11. No work (including grading) shall be started in State Highway right-of-way until a permit is issued by the Colorado Department of Transportation to allow such work to begin.

12. Other conditions: ____________________________
Permittee’s acknowledgement signature:

By signing this permit, I acknowledge that I am acting with the knowledge, consent, and authority of the owners of the property (including all owners having legal or equitable interest in the real property, as defined in Section 1.04.020 of the City Code; and including common areas legally connected to or associated with the property which is the subject of this application) without whose consent and authority the requested action could not lawfully be accomplished. Pursuant to said authority, I hereby permit City officials to enter upon the property for purposes of inspection and, if necessary, to enter upon such property to perform work required of the applicant if the applicant were to fail to perform the required work. I also acknowledge that I have read this permit document with all its requirements and conditions, and I agree to all of the terms and conditions so stated in this permit.

Applicant/Project Manager’s Signature    Date

Approval for issuance:

City Engineer Approval    Permit Issuance Date
EXHIBIT “A”

DEVELOPMENT CONSTRUCTION PERMIT
LIST OF PROJECT CONTACT PERSONS

PROJECT NAME: _________________________________

Developer’s Contact Persons:

Applicant/Project Manager:

____________________________________________

____________________________________________

Office: ______________________________________
Cell: ______________________________________
Pager: ______________________________________
Fax: ______________________________________
E-mail: __________________________

Project Engineer:

____________________________________________

____________________________________________

Office: ______________________________________
Cell: ______________________________________
Pager: ______________________________________
Fax: ______________________________________
E-mail: __________________________

Developer:

____________________________________________

____________________________________________

Office: ______________________________________
Cell: ______________________________________
Pager: ______________________________________
Fax: ______________________________________
E-mail: __________________________

General Contractor:

____________________________________________

____________________________________________

Office: ______________________________________
Cell: ______________________________________
Pager: ______________________________________
Fax: ______________________________________
E-mail: __________________________

City Staff Contact Persons:

Transportation Development Review Engineer:

____________________________________________

City of Loveland
500 East 3rd Street
Loveland, CO 80537
Phone Numbers:

Office: __________________
Fax: (970) 962-2904
E-mail: __________________

Public Works Inspector:

City of Loveland
500 East 3rd Street
Loveland, CO  80537
Phone Numbers:
Office: 970-
Cell: 970-
Pager: 970-
Fax: (970-962-2508
E-mail: __________________

Storm Water Engineer:
Kevin Gingery
Senior Civil Engineer
City of Loveland
200 North Wilson Avenue
Loveland, CO  80537
Phone Numbers:
Office: (970) 962-3571
Fax: (970) 962-3400
E-mail: gingek@ci.loveland.co.us

Water/Wastewater Engineer:
Rod Hamilton
Civil Engineer
City of Loveland
200 North Wilson Avenue
Loveland, CO  80537
Phone Numbers:
Office: (970) 962-3712
Fax: (970) 962-3400
E-mail: hamilr@ci.loveland.co.us

Water/Wastewater Construction Inspector:
Joe Bocson
Construction Inspector
City of Loveland
200 North Wilson Avenue
Loveland, CO  80537
Phone Numbers:
Office: (970) 962-3725
Cell: (970) 679-7989
Fax: (970) 962-3400
E-mail: bocsoj@ci.loveland.co.us

Power:
Kathleen Porter
Field Engineer Supervisor
City of Loveland
200 North Wilson Avenue
Loveland, CO  80537
Phone Numbers:
Office: (970) 962-3561
Fax: (970) 962-3400  
E-mail: portek@ci.loveland.co.us

**Current Planner:**  
Greg George  
Planning Manager  
City of Loveland  
500 East 3rd Street  
Loveland, CO 80537  
Phone Numbers:  
  - Office: 970-962-2521  
  - Fax: (970) 962-2904  
  - E-mail: georgg@ci.loveland.co.us

**Traffic Operations:**  
Bill Hange  
Traffic Engineer  
City of Loveland  
105 West 5th Street  
Loveland, CO 80537  
Phone Numbers:  
  - Office: (970) 962-2528  
  - Fax: (970) 962-2907  
  - E-mail: hangeb@ci.loveland.co.us

**Development Construction Permit Coordinator:**  
Diana Montgomery  
Community Services Department  
Transportation Development Review Engineering Division  
City of Loveland  
500 East 3rd Street  
Loveland, CO 80537  
Phone Numbers:  
  - Office: (970) 962-2501  
  - Fax: (970) 962-2904  
  - E-mail: montgd@ci.loveland.co.us
CITY OF LOVELAND TRAFFIC OPERATIONS
01-20-2000
RIGHT-OF-WAY WORK PERMIT REGULATIONS

ALL work done on City of Loveland right-of-way shall have an approved right-of-way permit prior to commencement of the work. This includes work done off the street/highway including sidewalks and parkways, driveway approaches, curb and gutter, etc.

Contractors apply for a right-of-way permit from the city of Loveland Traffic Operations office located at 105 West 5th Street, Loveland. Permits will NOT be issued until a traffic control plan has been submitted and approved by Traffic Operations. The city requires forty-eight (48) hours for approval of the permit prior to the start of work.

Traffic control firms will NOT set out signage until they have received an approved copy of the right-of-way permit and traffic control plan. Traffic control will be set up according to the time and stipulations on the permit. There can be no variation from this regulation – without prior approval by the Loveland Traffic Operations office. If traffic control on any project is found to be in violation of the permit issued, city inspectors will shut the project down and all traffic control will be removed. Repeated violations could result in a ban from work in the city of Loveland rights-of-way.

The city of Loveland right-of-way work permit form has been revised. It is now a one page, two sided form. Certain items have been changed or subtracted, and new stipulations added. PLEASE READ THE NEW FORM CAREFULLY. If you have any questions you should contact our office.

TRAFFIC CONTROL PLANS SUBMITTED

CHECK LIST:

1. Plans must show:
   a) transition or taper lengths
   b) street names and location of work
   c) north arrow
   d) distances between warning signs, cones, barricades, etc
   e) types of devices must be labeled and listed
   f) street and lane widths, flow line to flow line or edge of pavement to edge of pavement
   g) divided highway – (medians) must have dual signings
   h) whether there is a state highway permit
   i) posted speeds
   j) if arrow boards are required
   k) if message boards are required
   l) if affected properties have been given 48 hours notice
   m) if any “special” signs are required
   n) if emergency services and school districts have been notified of closures
# CITY OF LOVELAND RIGHT-OF-WAY WORK PERMIT

<table>
<thead>
<tr>
<th>PERMIT NO.:</th>
<th>DATE OF APPLICATION:</th>
</tr>
</thead>
</table>

**APPLICANT’S**

<table>
<thead>
<tr>
<th>NAME:</th>
</tr>
</thead>
</table>

**COMPANY**

<table>
<thead>
<tr>
<th>NAME:</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>ADDRESS:</th>
<th>CITY:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>STATE:</th>
<th>ZIP:</th>
</tr>
</thead>
</table>

**BUSINESS PHONE:** (____)___________

**EMERGENCY PHONE:** (____)________________

**FAX PHONE:** (____)________________

**STARTING DATE OF WORK:**

**COMPLETION DATE:**

If exact date(s) are unknown at the time of application, applicant must notify the city 24 hours prior to start of work or when inspection is requested so that it can be noted on the permit. If project goes past completion date, applicant must obtain approval from the city.

**WORK SITE**

**LOCATION:**

If a State Highway, a CDOT permit must be obtained prior to this permit.

**STREET & NUMBER/OR LEGAL DESCRIPTION:**

<table>
<thead>
<tr>
<th>Is this a City of Loveland Project:</th>
<th>Yes____No___</th>
</tr>
</thead>
</table>

**City Project Manager’s Name:**

If the city project was bid with the specific department taking responsibility for permit fees, the application must be initiated by that department. The TCP, Contractor’s insurance requirements, and transfer of funds form must be submitted before the issuance of the permit.

**TYPE OF WORK**

<table>
<thead>
<tr>
<th>Excavation Type:</th>
<th>Open</th>
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<table>
<thead>
<tr>
<th>Cut:*</th>
<th>Boring:</th>
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<table>
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<tr>
<th>Description of Work:</th>
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<table>
<thead>
<tr>
<th>Dimensions:</th>
<th>Length:</th>
<th>Width:</th>
<th>Area:</th>
<th>sf</th>
<th>Pavement Depth:</th>
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<table>
<thead>
<tr>
<th>Roadway Surface:</th>
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<table>
<thead>
<tr>
<th>Asphalt:</th>
<th>Concrete:</th>
<th>Gravel:</th>
<th>Other:</th>
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<table>
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<th>Purpose of Project:</th>
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<th>Water:</th>
<th>Sewer:</th>
<th>Telephone:</th>
<th>Electric:</th>
<th>Gas:</th>
<th>Other:</th>
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</thead>
</table>

*City of Loveland regulations call for flow fill to backfill trench. Asphalt thickness = existing thickness plus 1” when patching.

**CONCRETE FLATWORK**

<table>
<thead>
<tr>
<th>Remove and Replace:</th>
<th>New</th>
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<table>
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<tr>
<th>Placement:</th>
<th>Other:</th>
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<table>
<thead>
<tr>
<th>Sidewalk:</th>
<th>If</th>
<th>Curb &amp; Gutter:</th>
<th>If</th>
<th>C. G. &amp; S.</th>
<th>Curb</th>
<th>Drive</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Approach:</th>
<th>If</th>
</tr>
</thead>
</table>
TRAFFIC CONTROL PLAN

TCP approved for date(s) and time
only __________________________________________
TCP provided
by __________________________________________
Notes _________________________________________

PERMIT FEE:

$30.00 Application and Inspection Fee for Excavation and/or Flat Work

Open cut area (sf) multiplied by $2.50 - $7.50 if paved within the last 5 years

TOTAL PERMIT FEE

Contractor states that he has read and understands the regulations printed on the backside of this application.

______________________________
Certified Traffic Engineering Rep/Date

______________________________
Applicant’s Signature/Date
APPLICANT CERTIFIES BEFORE SIGNING PERMIT THAT ALL THE FOLLOWING CONDITIONS ARE UNDERSTOOD:

1. IN ACCORDANCE WITH CITY OF LOVELAND ORDINANCE, ANY AND ALL WORK DONE ON STREETS, CURB & GUTTER, SIDEWALKS, AND PARKWAYS, REQUIRES A RIGHT-OF-WAY PERMIT. THE CITY REQUIRES A FORTY-EIGHT (48) HOURS NOTICE FOR APPROVAL OF THE PERMIT.


3. A COPY OF THE RIGHT-OF-WAY PERMIT MUST BE KEPT ON THE CONSTRUCTION SITE AT ALL TIMES.

4. ALL AFFECTED PROPERTY OWNERS/RESIDENTS ALONG WITH ALL EMERGENCY SERVICES AND SCHOOL DISTRICT; WILL BE NOTIFIED AT LEAST 48 HOURS PRIOR TO ANY LANE OR ROAD CLOSURE UNDER THIS PERMIT.

5. APPROVED CERTIFICATE OF INSURANCE, OR BOND EQUAL TO THE VALUE OF THE WORK DONE, IS IN FILE WITH THE CITY OF LOVELAND TRAFFIC OPERATIONS OFFICE.

6. APPLICANT WILL CALL FOR UTILITY LOCATES BEFORE DIGGING.

7. APPLICANT WILL CALL FOR AN INSPECTION 24 HOURS IN ADVANCE. LEAVE A DETAILED MESSAGE AT 962-2640.

ALL FOREGOING PROVISIONS HAVE BEEN READ AND UNDERSTOOD AND AGREED TO. CONTRACTOR WILL COMPLY WITH ALL CITY ORDINANCES, STATE LAWS, AND PROVISIONS REGARDING SUCH CONSTRUCTION AND ACTIVITIES PURSUANT TO THIS PERMIT.
AGREEMENT FOR RIGHT-OF-WAY

THIS AGREEMENT FOR RIGHT-OF-WAY ("Agreement") is made and entered into this _______ day of _________________, 200___ by and between ________________________
__________________________
__________________________
__________________________
__________________________

W I T N E S S E T H:

WHEREAS, ____________ is the contract purchaser of a portion of that certain real property comprising approximately _________ acres situated in the City of Loveland, Larimer County, Colorado, legally described in Exhibit "A" attached hereto ("Property");

WHEREAS, ____________ is the owner of real property legally described in Exhibit "B" attached hereto which is adjacent to the Property ("Right-of-way Area");

WHEREAS, the City of Loveland requires ________ to obtain a Right-of-way from __________________ across the Right-of-way Area for the extension of __________ Street; and

WHEREAS, ____________ is willing to dedicate, and ____________ is willing to purchase such a Right-of-way upon the terms and conditions set forth herein below.

NOW, THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Upon receipt by ____________ of Final Development Plan and Development Agreement approval from the City of Loveland for development of the Property, _______ shall grant a Right-of-way for the extension of __________ Street across the Right-of-way Area ("Right-of-Way"). Such grant shall be made in the standard form utilized by the City of Loveland for such purposes at that time.

2. ________ shall pay to ____________ as full compensation for the Right-of-way the sum of __________________ Dollars ($_________) in ______ (____) (___) equal installments. The first such installment shall be due and payable within ____ (____) days of the date on which the Right-of-way is granted and the second installment shall be due and payable twelve (12) months thereafter.

3. This Agreement is entered into, and shall be interpreted in accordance with, the laws of the State of Colorado.

4. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective heirs, successors and assigns.
5. This Agreement sets forth the entire understanding of the parties with respect to the matters addressed herein, and may only be modified by a written amendment signed by all of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement or caused it to be executed as of the date first written herein above.

______________________________  ________________________________

______

By: __________________________  ________________________________

______  ________________________________

______  Under Agreement Dated: ______

______________________________

(Company or individual)

By:

Title:
DEED OF DEDICATION

KNOW ALL MEN BY THESE PRESENTS, that the undersigned Grantor(s), for good and valuable consideration, receipt of which is hereby acknowledged, do(es) hereby sell, grant and convey unto the City of Loveland, a Colorado municipal corporation, the following described parcel of land situate in the County of Larimer, State of Colorado, to-wit:

SEE ATTACHED EXHIBITS “A” and “B”

with all its appurtenances and warrant(s) the title to the same, free and clear of all liens and encumbrances, subject to reservations, agreements and restrictions of record, and existing easements, if any.

The above described property is to be used for street and utility purposes, which purposes shall include, but not be limited to, streets, sidewalks, curbs, gutters, utility lines, structures, equipment, apparatus and poles.

Acceptance of this conveyance by the City of Loveland, Colorado, shall not impose upon said City any obligation for the opening, widening, installation, improvement or maintenance of the above described property for any purpose, which obligation shall arise, if at all, only by separate action of the Loveland City Council.

Signed this ________ day of ___________________, 200__.

Grantor(s):

______________________________

STATE OF COLORADO  )
) ss
COUNTY OF LARIMER  )

The foregoing instrument was acknowledged before me this ________ day of _________________, 200__, by

______________________________

Witness my hand and official seal.

______________________________

Notary Public

My commission expires _______________

ATTORNEY’S CERTIFICATE
I, ___________________________________, an attorney licensed to practice law in the State of Colorado, certify, that I have examined title to the above described land dedicated to the City of Loveland, Colorado, and that the parties executing the dedication are owners thereof in fee simple, and the dedicated land is free and clear of all liens and encumbrances.

So sworn this _____ day of _____________________, 200__.

________________________________________

Attorney at Law, #____________
EXHIBIT “B”
(Map)
GRANT OF EASEMENT

THIS INDENTURE, made this _________________ day of ____________ by and between _________________ as party of the first part and the CITY OF LOVELAND, COLORADO, a municipal corporation, hereinafter referred to as “City”.

WITNESSETH:

FOR GOOD AND VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged, first party has this day bargained and sold, and by these presents does bargain, sell, convey a, transfer and deliver unto the City, its successors and assigns, an easement and right-of-way in, over and across the real estate hereinafter described, including the perpetual right to enter upon said property at any time that it may see fit, and to construct a pedestrian way across and through the lands hereinafter described and to repair, replace, relocate, inspect, and operate said “pedestrian way” provided, however, that City shall restore the ground surface to its prior condition after disturbing the same. The term “pedestrian way” as used herein shall mean equipment and structures associated therewith.

The easement and right-of-way hereby granted, situated in Larimer County, Colorado is described as follows:

Exhibit “A” attached hereto and incorporated herein.

TO HAVE AND TO HOLD said easement and right-of-way unto the City, its successors and assigned forever.

The first part does hereby covenant with the City that it is lawfully seized and possessed of the real property above described, that it has a good and lawful right to convey the easement and right-of-way herein granted, that the said easement and right-of-way is free and clear of all encumbrances, and that it will forever warrant and defend the title thereto against lawful claims to all persons whomsoever.

IN WITNESS WHEREOF, the first party has executed this Grant of Easement the day and year first above written.

First Party

______________________________
By: ___________________________
   Name, Title

Attest:

______________________________
Secretary

STATE OF COLORADO )
) ss
County of Larimer )

The foregoing instrument was acknowledged before me this ______________ day of ______________, of 2002, by __________________________.

My commission expires: ________________.

(SEAL) Notary Public
EXHIBHIT “A”
(Legal Description)

P.L.S.
Stamp
GRANT OF TEMPORARY TURNAROUND ACCESS

THIS INDENTURE, made this ______ day of ______________________, 200__, by and between ______________________________________ as their interest may appear, as party of the first part, and the CITY OF LOVELAND, COLORADO, a municipal corporation, hereinafter referred to as “City”, WITNESSETH:

FOR GOOD AND VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged, first party has this day bargained and sold, and by these presents does bargain, sell convey, transfer and deliver unto the City, its successors and assigns, a temporary turnaround access, in, over and across the real estate hereinafter described, including the perpetual right to enter upon said property at any time that it may see fit, and to use a temporary turnaround for vehicles provided however, that the City shall restore the ground surface after installation of the temporary turnaround to its prior condition after disturbing same. This easement will be null and void upon acceptance by the City of the extension of the roadway which negates the need for the temporary turnaround, to the approval of the City Public Works Street Inspector.

The temporary turnaround access easement hereby granted, situated in Larimer County, Colorado, is described as follows:

SEE TEMPORARY TURNAROUND ACCESS EXHIBIT “A”

TO HAVE AND TO HOLD said temporary turnaround access easement unto the City, its successors and assigns forever.

The first party does hereby covenant with the City that it is lawfully seized and possessed of the real property above described, that is has a good and lawful right to convey the temporary turnaround easement herein granted, that the said temporary turnaround access easement is free and clear of all encumbrances, and that it will forever warrant and defend the title thereto against lawful claims of all person whomsoever.
IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

DEVELOPER

By: __________________________

Title: __________________________

STATE OF COLORADO  )
   ) ss
County of _______________ )

The foregoing instrument was acknowledged before me this _____ day of ________________, 200__ by ______________________________________________________.

Witness my hand and seal. My commission expires: ____________________.

____________________________________
Notary Public

( SEAL )

____________________________________
Address
CITY OF LOVELAND
ENCROACHMENT PERMIT APPLICATION

DATE: ____________________________________________

ATTENTION: _______________________________________

TOTAL PAGES: ______________________________________

PLEASE REFAX THIS FORM WITH COMMENTS WITHIN TWO (2) WEEKS OF RECEIPT TO:

PHIL LINDGREN, ASSOCIATE TRAFFIC ENGINEER
CITY OF LOVELAND TRAFFIC
1-970-962-2907 FAX TELEPHONE: 1-970-962-2516

ENCROACHMENT PERMIT APPLICATION FOR: ______________________________

______________________________________________________________

TYPE OF STRUCTURE: ________________________________

______________________________________________________________

LEGAL DESCRIPTION OF PROPERTY: ______________________________

______________________________________________________________

APPROVED? _____________________________________________

COMMENTS: _______________________________________________
RESOLUTION #R-53-2001
OF THE COUNCIL OF THE CITY OF LOVELAND
ESTABLISHING A POLICY FOR THE EXERCISE OF
THE CITY’S EMINENT DOMAIN POWERS IN CONJUNCTION WITH THE
DEVELOPMENT OF PRIVATE PROPERTY

WHEREAS, the City of Loveland (the "City"), as a home rule municipality, is authorized under Article XX, Sections 1 and 6 of the Colorado Constitution to purchase and hold real property and, within or without its territorial limits, to acquire interests in such property for public use by right of eminent domain; and

WHEREAS, the City's need to acquire real property generally arises in the context of the City's own capital projects; and

WHEREAS, the City has, by ordinance, established a policy of requiring the developers of private property to design and construct certain off-site public improvements that are needed to offset the impacts that the proposed developments will have upon the City's transportation system, utilities, and other public facilities; and

WHEREAS, this policy of having development "pay its own way" frequently results in the construction of public infrastructure at no cost to the City that not only benefits particular developments but also serves an important public purpose and benefits the community at large; and

WHEREAS, these off-site improvements often necessitate the acquisition of easements or rights-of-way by developers to be dedicated to the City and/or other publicly owned or publicly regulated utility agencies; and

WHEREAS, developers are sometimes unable to proceed with development projects because of their inability to obtain these necessary easements or rights-of-way by agreement with the property owner; and

WHEREAS, the City Council believes that some of these property acquisitions that are necessary for the installation of public infrastructure should be supported, if necessary, by the City's exercise of its eminent domain powers, because of the public purpose and benefit involved in such acquisitions; and

WHEREAS, for the foregoing reasons, the City Council wishes to establish the guidelines provided below to help staff identify situations in which the City's use of its eminent domain powers may be appropriate in conjunction with the development of private property.
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOVELAND as follows:

Section 1. That the City Manager, in reviewing requests from private developers for the City's exercise of its eminent domain powers, shall review such requests and present for Council's consideration proposed real property acquisitions through the use of eminent domain when the following circumstances exist:

(a) There is a sufficient public purpose to justify the acquisition by eminent domain;

(b) The eminent domain proceedings are not being commenced primarily to advance a private interest or private use;

(c) The developer has considered, and presented to the City, alternative designs for the project to alleviate or minimize the need for the proposed easement or right-of-way;

(d) The developer has pursued all reasonable options to obtain the easements and/or rights-of-way by private agreement and those efforts have been unsuccessful;

(e) The improvements for which the easements or rights-of-way are needed will be utilized by more than one person, partnership or other entity and are necessary to connect the proposed development with existing infrastructure, such as transportation, water, sewer, stormwater or other utilities;

(f) The developer has entered into an agreement with the City, satisfactory in form and substance to the City Manager and City Attorney, that sets forth the parties' respective rights and obligations related to the eminent domain proceedings, including, without limitation, a provision obligating the developer to pay all costs of the property acquisition, including all City costs related to said proceedings; and

(g) The improvements for which the easements or rights-of-way are needed have been identified on an adopted public infrastructure master plan, or are otherwise defined as a City capital improvement which may financed, in part, by capital expansion fees as set forth in the Loveland Municipal Code.

Section 2. Any such proposed eminent domain action shall be closely reviewed by the City Council to ensure that the primary purpose of acquiring the real property in question is public in nature and that the acquisition of the same is necessary in the public interest, notwithstanding any incidental private benefit that may be conferred upon the developer submitting the condemnation request to the City.

Section 3. The discretion to determine whether the criteria set forth in Section 1 above have been met shall be vested solely in the City Council. Nothing herein shall be construed as limiting, or imposing additional conditions upon, the City's ability to exercise its powers of eminent domain as authorized in the Colorado Constitution and statutes, and the ordinances and Charter of the City.
Passed and adopted at a regular meeting of the City Council held this 19 day of June, A.D. 2001.

[Signature]
Mayor Pro Tem

ATTEST:

[Signature]
City Clerk

APPROVED AS TO FORM:

____________________________
Assistant City Attorney
ENCROACHMENT PERMIT REVIEW ROUTING LIST:

Please return to: Jane E. Conklin, Engineering Technician
Loveland Traffic Operations
105 West 5th Street
Loveland, CO 80537
Telephone: 962-2535  FAX: 962-2907

NAME OF APPLICANT: ________________________________

WORK LOCATION: ________________________________

ENGINEERING: ____________________________________
Signature/Date
Comments: _______________________________________

LIGHT AND POWER: ________________________________
Signature/Date
Comments: _______________________________________

STREETS: _________________________________________
Signature/Date
Comments: _______________________________________

WATER & WASTEWATER: ____________________________
Signature/Date
Comments: _______________________________________

Date: ________________________________
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
LOVELAND as follows:

Section 1. That the City Manager, in reviewing requests from private developers for the City's exercise of its eminent domain powers, shall review such requests and present for Council's consideration proposed real property acquisitions through the use of eminent domain when the following circumstances exist:

(a) There is a sufficient public purpose to justify the acquisition by eminent domain;
(b) The eminent domain proceedings are not being commenced primarily to advance a private interest or private use;
(c) The developer has considered, and presented to the City, alternative designs for the project to alleviate or minimize the need for the proposed easement or right-of-way;
(d) The developer has pursued all reasonable options to obtain the easements and/or rights-of-way by private agreement and those efforts have been unsuccessful;
(e) The improvements for which the easements or rights-of-way are needed will be utilized by more than one person, partnership or other entity and are necessary to connect the proposed development with existing infrastructure, such as transportation, water, sewer, stormwater or other utilities;
(f) The developer has entered into an agreement with the City, satisfactory in form and substance to the City Manager and City Attorney, that sets forth the parties' respective rights and obligations related to the eminent domain proceedings, including, without limitation, a provision obligating the developer to pay all costs of the property acquisition, including all City costs related to said proceedings; and
(g) The improvements for which the easements or rights-of-way are needed have been identified on an adopted public infrastructure master plan, or are otherwise defined as a City capital improvement which may financed, in part, by capital expansion fees as set forth in the Loveland Municipal Code.

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Passed and adopted at a regular meeting of the City Council held this 19 day of June, A.D. 2001.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Assistant City Attorney
CITY OF LOVELAND TRAFFIC OPERATIONS
105 W. 5TH ST., LOVELAND, CO 80537
(970) 962-2535  FAX: (970) 962-2907

DATE: ______________________________________

APPROVAL OF TRAFFIC CONTROL PLAN SUBMITTAL

PLAN SUBMITTED BY______________________________

FAX NO.________________ DATE SUBMITTED________________

LOCATION SUBMITTED FOR________________________

CONTRACTOR/ENTITY SUBMITTED FOR________________

DATES T.C.P. IS NEEDED______________________________

NOTES:________________________________________________________________

TRAFFIC CONTROL PLAN IS:
APPROVED________________ NOT APPROVED________________

IF NOT APPROVED FOLLOWING CHANGES / CORRECTIONS / ADDITIONS / DELETIONS MUST BE MADE AND THE PLAN RE-SUBMITTED TO CITY OF LOVELAND TRAFFIC:

Plan clean/legible____________________________________
Transition or Taper Lengths____________________________________
Street Names (Location of work)____________________________________
North Arrow____________________________________
Distance between warning signs, cones, barricades____________________________________
Type of device____________________________________
Street and lane widths, flowline / flowline, or edge of pavement / edge of pavement____________________________________
Divided Highway/Dual Signage (Medians)____________________________________
State Highway Permit____________________________________
Posted Speed____________________________________
Arrow Boards Required____________________________________
Message Boards Required____________________________________
Notification of Affected Properties____________________________________
Notification of Emergency Services/School District____________________________________
Special Signs Needed____________________________________
Special Instructions: ______________________________________

RIGHT-OF-WAY PERMIT NUMBER FROM CITY OF LOVELAND________________

Authorized Representative/City of Loveland Traffic Operations
# City of Loveland Application for Building Permits

**Building Division** *500 E 3rd St *Loveland, CO 80537  
**General Information** (970)962-2505 * Inspection Line (970)962-2100 * TDD (970)962-2620 * FAX (970)962-2904

---

### Address:

Lot Size: ____________ sf

Lot: ______ Block: ______ Subdivision: ________________

Owner Name: __________________________  Phone: ________

Address: __________________________  (Street) ____________  (City) ____________  (State) ____________  (Zip Code) ____________

Contractor Name: __________________________  License Number: ________ Phone: ________

<table>
<thead>
<tr>
<th>□ Residential</th>
<th>□ Non-Residential</th>
<th>□ New Building</th>
<th>□ Alteration</th>
<th>□ Addition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Use:</td>
<td>Existing Use:</td>
<td>Building Height: ft.</td>
<td>Type:</td>
<td>Occupancy Group:</td>
</tr>
<tr>
<td>Number of Units:</td>
<td>Number of Stories:</td>
<td>Number of Bedrooms:</td>
<td></td>
<td>Number of Bathrooms: Full-</td>
</tr>
<tr>
<td>Fireplace?</td>
<td>Gas Logs?</td>
<td>Type of Heat:</td>
<td>Gas Electric</td>
<td>Electric Service Size:</td>
</tr>
<tr>
<td>Y N #</td>
<td>Y N</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garage (Detached / Attached)</td>
<td>Basement (sf)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>sf</td>
<td>Fin</td>
<td>Unfin</td>
<td>Fin</td>
<td>Unfin</td>
</tr>
</tbody>
</table>

### Valuations

<table>
<thead>
<tr>
<th>Foundation Plans?</th>
<th>□ Received</th>
<th>□ At Issuance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Plan Number:</td>
<td>☐ Full Permit</td>
<td>☐ Traffic Impact Study</td>
</tr>
<tr>
<td></td>
<td>☐ Fig. &amp; Fdnt.</td>
<td>☐ Traffic Worksheet</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total Valuation $</td>
</tr>
</tbody>
</table>

Describe Work/List Options:

- Electrical
- Subcontractor Valuation $
- Mechanical
- Subcontractor Valuation $
- Plumbing
- Subcontractor Valuation $

I certify this application is correct. I agree to perform the work described according to plans and specifications submitted and approved. I agree to comply with all city ordinances, state laws and building codes.

Signature: __________________________ Date: ____________ Received By: __________________________ Date: ____________

---

### Office Use Only

#### Application Information

<table>
<thead>
<tr>
<th>LID No.:</th>
<th>F &amp; F</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zoning:</td>
<td>Fees:</td>
<td></td>
</tr>
<tr>
<td>Insp. Area:</td>
<td>Date:</td>
<td></td>
</tr>
<tr>
<td>SR No.:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Variance No.:</th>
<th>Application Number:</th>
</tr>
</thead>
</table>

Ref: "Adequate" Community Facilities Data Form  
Rev. 08/99
GRADING, EXCAVATING AND FILL PERMIT

The city of Loveland has adopted Chapter 15 of the Loveland Municipal Code through which construction practices and building codes are administered. The grading, excavating and fill provisions are contained in the building code. The purpose of these guidelines is to safeguard life, limb, property and the public welfare by regulating the movement of dirtwork on private and surrounding property.

Exemptions from this permit include:

> Grading in isolated, self-contained areas where there is no danger to public or private property.

> Excavation activity when it is part of a project requiring a building permit (review and approval will be part of the building permit approval process).

For a complete list of exceptions, refer to the currently adopted building code.

Permit applications may be obtained at the Development Center, Building Division or contact (970) 962-2505.

Application information must include:

> Name and address of the property owner and applicant.

> Legal description and address of the property.

> Vicinity map showing important physical features such as creeks and streams, etc.

> Three (3) sets of construction documents which indicate property boundaries, location of structures on the property or within 20 feet of the property, location of the excavation site, existing and proposed final contours of the site, detailed plans showing provisions for on site stormwater detention and runoff.

> Completion of the following ancillary documents to be completed with each grading permit application is required:

  U.S. Army Corp of Engineers Pre-Construction Notification (PCN) and a copy of 404 Permit and/or correspondence from the Corp.

  State of Colorado General Permit Application, Stormwater Discharge Permit and a copy of permit acceptance letter from the State.

  Colorado Department of Public Health & Environment Air Pollutant Emission Notice-Dust Control Plan-and-Application for emission permit and copy of permit acceptance letter from the State.

Plan Review and Permit Fees

Fees for both the plan review and permit are established in accordance with the most currently adopted building code and per the Table on the reverse of this sheet. To compute these fees, the total number of cubic yards of material involved as well as valuation of the project is needed.

Inspections

The City of Loveland will inspect the site during the review and during the construction process as well as after the project is complete.
APPLICATION FOR A PERMIT TO MOVE A BUILDING
On Streets, Alleys and Other Public Ways in the City of Loveland

Date: __________________

A. OWNER AND BUILDING INFORMATION

<table>
<thead>
<tr>
<th>Owner of Building:</th>
<th>Type of Building:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Size of Building:</td>
<td>Length:</td>
</tr>
<tr>
<td></td>
<td>Width:</td>
</tr>
<tr>
<td></td>
<td>Ht.:</td>
</tr>
<tr>
<td></td>
<td>Loaded Ht.:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Present Location:</th>
<th>To Be Moved To:</th>
<th>Date/Time of Move:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Route to be Used:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B. BUILDING MOVER INFORMATION

<table>
<thead>
<tr>
<th>Name of Mover:</th>
<th>PUC License No.:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type of Insurance Coverage/Amount Carried:</td>
<td></td>
</tr>
<tr>
<td>Insurance Company:</td>
<td>Date Insurance Filed with City Clerk:</td>
</tr>
</tbody>
</table>

C. NOTIFICATION OF CITY DEPARTMENTS AND UTILITY COMPANIES (see attached list):

<table>
<thead>
<tr>
<th>City Department/Utility Company</th>
<th>Person Coordinating</th>
<th>Est’d Cost to City Dept./Utility Co.</th>
<th>Comments (i.e. any further notice, meeting places/times)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Loveland Water and Power Dept.</td>
<td></td>
<td></td>
<td>Call dispatch prior to move at 667-2151</td>
</tr>
<tr>
<td>City of Loveland Police Department</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>U.S. West Communications, Greeley</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Service Company, Fort Collins</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comcast Communications Longmont</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Poudre Valley REA, Fort Collins</td>
<td></td>
<td></td>
<td>1 day notice prior to move.</td>
</tr>
<tr>
<td>City of Loveland Engineering Division, Traffic Engineer</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

D. If the date/time of move changes or at the time of application the date/time is unknown, it is the mover’s responsibility to notify all the above agencies. The mover assumes all responsibility for damages resulting from the moving of the building in the City of Loveland. A FAX copy of the permit is acceptable in order to get agencies signatures, but we require the permit to have the mover’s original signature on it.

Mover: ____________________________

City Engineer Approval: ____________________________
EROSION CONTROL PROCEDURES

Erosion Control is required for any of the following operations: (1) The new construction of 3plex or larger residential or non-residential buildings and/or all non-residential building additions. (2) Land development earth work for subdivisions.

(1) Building Construction - Grading and Building Permit Application:
At Permit Application the "Applicant" shall submit an Erosion Control Plan to the Building Division.

Routing and Review requires 15 Working Days: Two Copies of Plan Required
The Building Division routes one plan to Public Works Stormwater Engineering (Kevin Gingery @ 962-3571) at the Service Center for review & comments. Stormwater Engineering will contact the "Applicant/Contractor" if revisions are required. The other plan is routed to Public Works Engineering.

(2) Land Development Earth Work:
Earth Work may begin once the "Contractor" has installed an accepted Erosion Control Plan and been issued a Grading Permit by the City of Loveland.

Routing and Review:
An Erosion Control Plan is required to be submitted with the final construction plans for public improvements. The Community Services Planning Division routes the plans to Public Works Stormwater Engineering (Kevin Gingery @ 962-3571) at the Service Center for review & comments. Stormwater Engineering will contact the "Applicant" if revisions are required. Stormwater Engineering also contacts Public Works Engineering once the plan is accepted.

Field Installed Erosion Control:
The accepted Erosion Control Plan is installed at the work site. Once installation is complete the "Contractor" calls Public Works Engineering Two-Working-Days in advance for an inspection, (Dave DeBaere @ 962-2510). The Public Works inspector will inspect and list the inspection results on the AS-400 (the City's Computer System) and contact the "Contractor".

Acceptance: Once Erosion Control measures have been properly installed in the field. The Public Works Engineering Inspector will release that portion of the requirement for a grading and/or building permit.

Erosion control NOT properly installed:
The Public Works Engineering Inspector will notify the "Contractor" of what is required to correct the plan.

Permit Issued:
The Public Works Engineering Inspector will perform random inspections of temporary erosion control during construction. The "Contractor" is required to maintain temporary erosion control measures during construction, if temporary erosion control measures are not properly maintained the "Contractor" will be subject to a "Stop Work Order".

Request for final inspection:
Inspection of all permanent erosion control improvements. The "Contractor" shall call Public Works Engineering for final inspections.
Appendix B-4

NOTE: Contact Local Entity Engineer for Current Fees.

Fees:
• City of Fort Collins (Add When Available)
• City of Loveland (Add When Available)
• Larimer County (Add When Available)