

Foster/Kinship Parent Notes / Reminder Page

Here are some topic areas to assist you in completing your foster/kinship parent notes...

Education (includes daycare, preschool, Head Start, school and/or Independent Living)

- Homework / Tutoring / Description of child's educational skills and needs
- Special education and other school staffings
- Parent/Teacher conferences
- Contacts with teachers and/or other school personnel
- School functions and activities
- Extra curricular activities, including non-school related (i.e.: church youth group, team sports, etc)
- Independent living activities (i.e.: budgeting, job hunting, daily living skills, use of community resources, etc)

Emotional

- Documentation of positive and negative behaviors
- Reinforcement of positive behaviors
- Management of negative behaviors
- Implementation of treatment goals (medication, therapy, evaluations and testing)
- Documentation of contacts with treatment providers
- Documentation of understanding of child's emotional needs
- Documentation of child's reaction(s) to family contacts

Physical

- Documentation of medical, dental and specialty appointments, including results
- Home medical treatments
- Assistance with hygiene
- Administration, monitoring and reporting of medication effects
- Description of child's developmental stage, including milestones (walking, crawling, first words, potty training, developing independence, onset of puberty, etc)
- Description of child's activity level (i.e.: overactive, lethargic, etc)
- Accessing resources for child's physical needs
- Sleeping and eating habits

Family of Origin (includes birth parents, siblings and extended family)

- Transportation to/from visits
- Face to face contacts
- Phone contacts
- Written contacts
- Informing family of child's activities and appointments (medical, school, extra curricular, etc)
- Sharing/Demonstrating parenting skills with family
- Sharing/Demonstrating effective discipline techniques with family
- Sharing knowledge of child development with family
- Involving family in decisions regarding the child
- Requesting information and pictures for child's Life Book
- Supporting parents in achieving treatment plan goals
- Supporting child's culture / ethnicity by continuing connections to family/church/other activities that child participated in prior to placement

Other – Please note these areas in the Foster/Kinship Parent Notes Narrative Page(s)

- Attendance at Court hearings (D&N, Delinquency, etc)
- Contacts with Guardian ad Litem, Probation Officer, or other professionals not noted
- Participation in Administrative Foster Care Reviews
- Use of respite care
- Participation in special occasions (birthdays, holidays, vacations, etc)
- Etc.