

BOARD OF APPEALS MEETING MINUTES

Date: August 14, 2019

Location: Lake Estes Conference Room, 200 W. Oak St., Suite 3100, Fort Collins CO 80521

Members Present: Mark Baker, Paul Higman, Rex Poggenpohl & Steve Steinbicker

Members Absent: None (one current vacancy on Board)

Staff Present: Building Official Eric Fried & Building Permit Technician Katie James

Guests Present: None

CALL TO ORDER

Minutes:

The minutes of the previous meeting were reviewed, corrected and approved.

Election of Officers:

Paul Higman nominated as Chair, Rex Poggenpohl Vice Chair. Motion seconded and approved.

Discussion: Follow up on questions from previous meeting. Board Members serve a 3 year term. There are two applicants for the board vacancy. Building Official informed board of the process to fill the seat.

Review of Larimer County Contractor's License Resolution (County Code Chapter 10, Article VIII):

Building official explained how licensing resolution was first adopted, amended in 2016, and shared memo from County Attorney on process for further amendments, Board members discussed the existing licensing resolution and suggested areas in which it could be clarified or strengthened. Areas of discussion included: (1) 10-199 (iii) "waiver of the examination requirement" (2) 10-201 License term and Expiration (3) 10-203 Violations, especially item #8, and (4) 10-204 Enforcement. Board members also asked about county policies on background checks, the availability of continuing education classes for contractors offered either by the county or organizations like the International Code Council, and producing written materials clarifying the roles and responsibilities of contractors and property owners.

The Board asked the Building Official to share research results with members on several of these topics and agreed to draft possible amendments to be discussed at the next meeting in September.

CONSIDERATION OF TODAY'S AGENDA AND MINUTES OF BOARD OF APPEALS

Paul Higman, Chair

Eric Fried, Staff Liaison

