

Larimer County Land Stewardship Advisory Board Bylaws

Article I Name and Location

The name of this organization shall be the Larimer County Land Stewardship Advisory Board, and its principal place of business shall be Larimer County, Colorado. The Board's consideration includes the Larimer County Weed District, Weed Control Enterprise Program, Weed Management on county park and open space lands, and the County Forestry Program.

Article II Purpose

The purpose of this Board is to serve as a sounding board for overall Larimer County weed management policy and forestry program policy and issues for the Board of County Commissioners.

The Land Stewardship Advisory Board is advisory only. Weed district and forestry policy is made by the Board of County Commissioners and staff. The board has no authority regarding departmental operations and cannot make recommendations in that area.

Article III Membership

- A. The Land Stewardship Advisory Board is comprised of not more than seven members serving three-year terms in compliance with Larimer County Administrative Policy and Procedure 100.1. The members are appointed by the Board of County Commissioners. The board members shall be resident landowners or resident lessees and, insofar as practical, shall have a knowledge of weed management and forestry issues and shall geographically represent the district.
- B. Vacancies shall be filled by appointment by the Board of County Commissioners for the unexpired portion of the term of the position to be filled.

Article IV Meetings and Vote

- A. Quarterly Meetings. Meetings will begin in the month of February and will be held every three months thereafter, for a total of 4 meetings per calendar year. Identifying the place and time of these meetings will be the responsibility of the Natural Resources Department Director or assignee. Public notification shall be given for such meetings, in compliance with the Colorado Open Meeting Law 24-6-402, as amended and incorporated herein by reference.
- B. Special Meetings. Special meetings may be called at any time by the Chair or by a majority vote of the membership.
- C. Quorum. The meetings will be scheduled to assure that a quorum will be present. A quorum shall consist of 4 board members. In the event there are unfilled board positions, a quorum is set as the majority of the number of filled positions. The act of the majority of members present at a meeting shall be the act of the board.
- D. Voting. Each member is entitled to one vote, with voting governed by parliamentary procedure according to Roberts Rules of Order.
- E. Officers. The Land Stewardship Advisory Board shall elect from among their members a Chair and Vice-Chair at the last meeting of each year. Officers shall serve the next calendar year. Notification of who is elected Chair and Vice-Chair will be sent to the Board of County Commissioners.
- F. Compensation. No board member shall receive any salary or payment for his or her services. The Natural Resources Department provides financial, technical and clerical support to the board.
- G. Notification. Notification to the public shall be posted on the bulletin board outside the County Clerk's office at least 24 hours prior to the meeting date. This notice will include place, date and time of meeting. This policy is in compliance with the Colorado Open Meeting Law, 24-6-402 as amended and incorporated herein by reference.

Article V Duties of Land Stewardship Advisory Board Members

- A. Chair. The Chair shall preside over all meetings of the Land Stewardship Advisory Board and shall be the official spokesperson for the board. The chair shall also prepare a meeting agenda with the Natural Resources Department Director or assignee.

B. Vice Chair. The Vice Chair shall carry out the Chair's duties in the Chair's absence.

Article VI Removal of Board Members

The Board of County Commissioners retains the authority to remove a board member without cause.

Article VII Bylaws

The Land Stewardship Advisory Board shall have the power to amend such bylaws as may seem expedient, subject to approval by the Board of County Commissioners. The board shall not have the power, however, to pass any bylaws which would alter the status of the Land Stewardship Advisory Board.

Article VIII Amendments

Amendments to these bylaws may be recommended at any regular or special meeting by a majority of the quorum present provided that no amendment is adopted unless a copy of such proposed amendments has been included in or enclosed with notice of such meeting.

Article IX Code of Ethics

The Land Stewardship Advisory Board shall abide by the code of ethics as listed in the Larimer County Administrative Policy and Procedure 100.1, as amended and incorporated herein by reference.

Approved this 6th day of Nov, 2018

Board of Larimer County Commissioners



Chair

DATE 10/25/18
APPROVED AS TO FORM



SENIOR COUNTY ATTORNEY

(SEAL)

ATTEST:

D. J. [Signature]

Deputy County Clerk

