

OptumRx quick reference guide



Our website, **optumrx.com** is a fast, safe and secure way to manage your prescription benefits online.

This quick reference guide illustrates how to use the tools and features that will help you manage your OptumRx account and prescriptions:

- Search for drug pricing and lower-cost alternatives
- Refill and renew mail service pharmacy prescriptions
- Transfer your retail prescriptions to our mail service pharmacy
- View your mail service order status and claim history
- Sign up for medication reminders via text message
- View your OptumRx benefits in real time

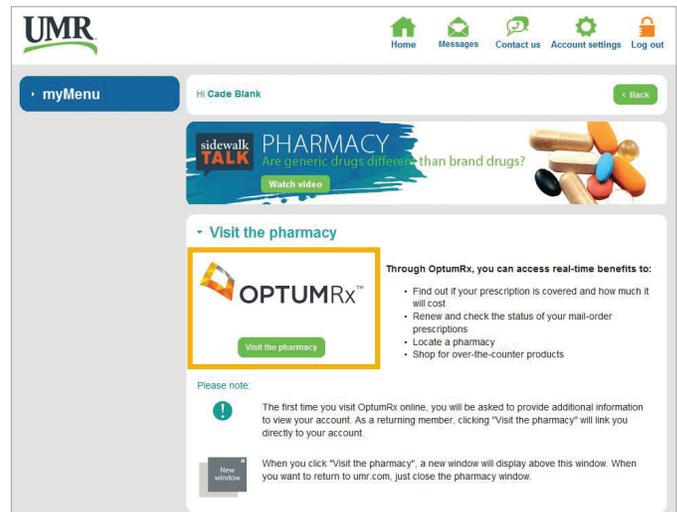
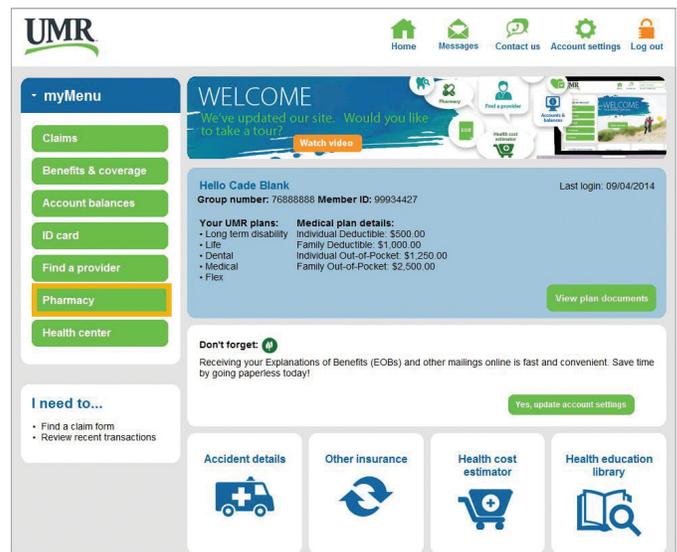
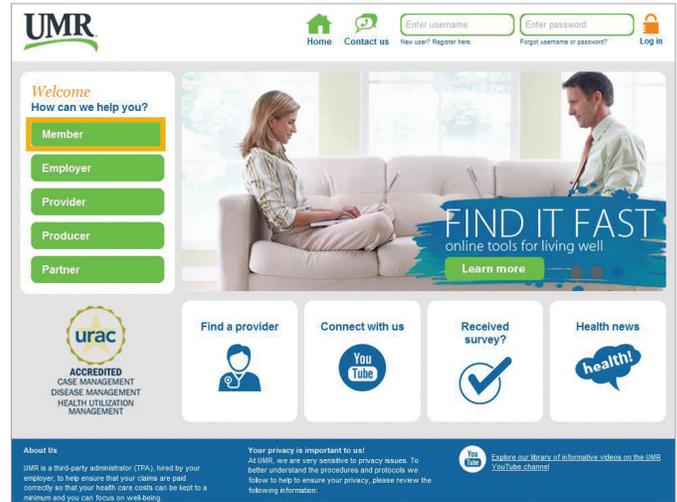
UMR home page

As a UMR member, you can access your prescription information from the UMR website.

Follow these steps to register:

1. Visit **umr.com**.
2. In the left margin menu, select **Members**.
3. Login by entering your username and password in the top right login section. If you have not yet registered for a member account, select **New user? Register here** shown underneath username field.
4. Once successfully registered and/or logged in, select **Pharmacy** from the menu on the left. The website will redirect you to your online services home page.

Once on the pharmacy home page, you click on OptumRx or the Visit the pharmacy button to enter **optumrx.com** and begin to take advantage of the many tools and features that will help you manage your pharmacy benefit. On your first visit, you will also need to register at **optumrx.com** — just follow the simple instructions.



OptumRx.com features and tools

Member Portal: Overview

After you register or log in you'll see your OptumRx **My Medicine Cabinet Dashboard**. This dashboard makes it easy to access the tools and features designed to help you manage your medications and health.

1. Order Status

Select Order Status from the top navigation bar to view past or current orders

2. Household access

Ability to manage prescriptions on behalf of family members

3. At a glance

Displays at-a-glance actions you need to take for all your medications

4. Member tools

Provides easy access to the most commonly used member tools throughout the site

5. Medicine cards

Provides visibility to the most relevant information for medications you take

The screenshot shows the OptumRx My Medicine Cabinet dashboard. At the top, there is a navigation bar with the OptumRx logo, the user's name 'Christopher', and a cart icon with '0' items. Below the navigation bar, the page title is 'My Medicine Cabinet'. The user's name 'Christopher' is displayed, along with the text 'You manage 1 household member. Choose who you want to view' and a 'Print' button. The main content area is titled 'At a glance' and contains several sections:

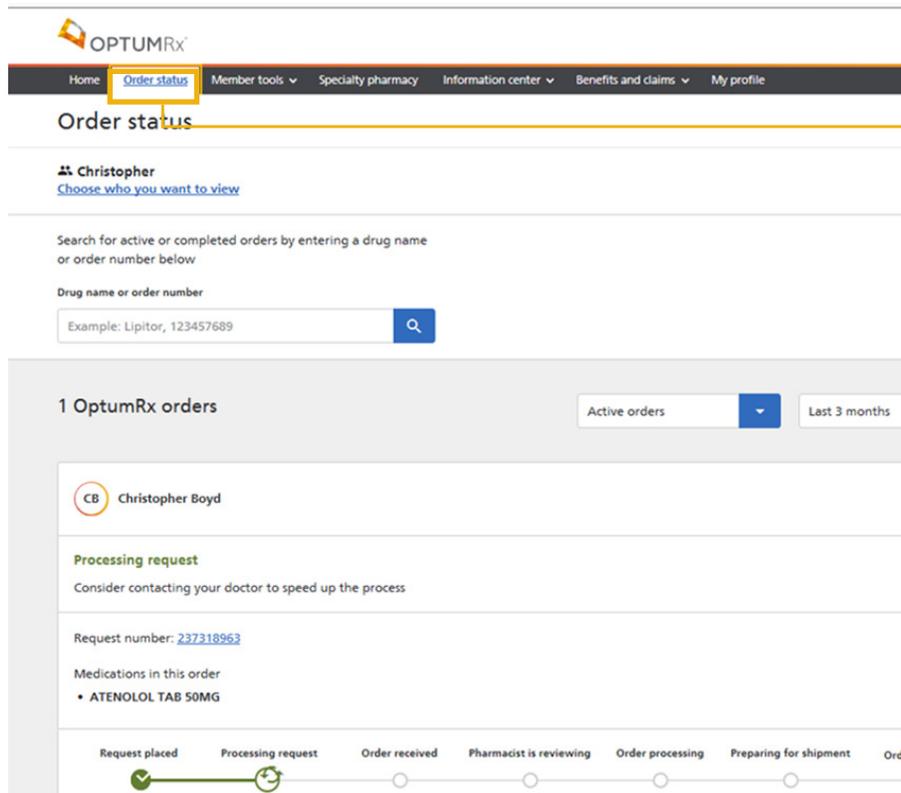
- Quick Checkout:** A button labeled 'Order 2 refills'.
- Track orders:** A button labeled 'Track 1 order'.
- Savings Advisor:** A box with a green dollar sign icon and text: 'Save up to \$21.30 a year by sending medications right to your home in 90-day prescriptions with our home delivery service.'

Below the 'At a glance' section, there is a 'Sort medications by:' dropdown menu set to 'Priority actions (default)'. To the right of the dropdown are two buttons: 'Grid view' and 'List view'. The main content area is titled 'OptumRx Home Delivery: 5 medications'. Below this title, there is a warning icon and text: 'Drug image may or may not reflect the look of your current medications.' There are three medication cards displayed:

Medication Name	Cost per refill	Refills remaining	Est. days until next refill
FELODIPINE ER TAB 2.5MG	\$10.00 (per 90-day supply)	3	
LEVOTHYROXINE TAB 0.112MG	Pricing not available	1	
METFORMIN ER TAB 500MG	\$5.65 (per 90-day supply)	0	0

Note: Some sections are only available if you are logged in to your account. Not all sections of the website are available to all members — access to features and tools are determined by your benefits plan.

Order Status



Order Status

Select Order Status from the top navigation bar to view past or current orders

- **Order Tracking:**
Visually displays where an order is within the order process:
 - What steps have been completed
 - What steps come next
 - Temporarily out of stock
- **Order Notifications:**
 - Alerts you when action is required
 - Alerts you if order is on hold
- **Estimated Delivery Date:**
Displays estimated delivery date

Note: Some sections are only available if you are logged in to your account. Not all sections of the website are available to all members — access to features and tools are determined by your benefits plan.

Drug Search & Pricing

- **Drug Pricing:**
Easily view the cost of filling a prescription at up to 5 retail pharmacies
- **Two Tools in One:**
Toggle between drug search results and drug pricing pages
- **Lower Cost Alternatives:**
Compare the pricing between a medication and:
 - Generic alternative(s)
 - Similar brand name drugs

The screenshot shows the OPTUMRx website interface for a drug search result. At the top, there is a navigation bar with links for Home, Order status, Member tools, Specialty pharmacy, Information center, Benefits and Claims, My profile, and a Cart icon. The main heading is "Drug search result".

The drug details section shows "LIPITOR TAB 10MG" with Brand NDC: 00071015323. Below this, there are tabs for dosage: "1 per day", "30 days retail", and "90 days home delivery". A "Coverage alert" states: "This medication requires a Prior Authorization before coverage will be provided." Below the alert are tabs for "Drug info", "Price this drug", and "Lower-cost options".

The "Drug pricing" section includes a note: "Check out the pharmacy prices below to find the best option near you. Please note that these prices do not include the option to pay with cash at your local pharmacy." It lists "Lowest prices found near:" for "STEVENSVILLE, MI 49127".

The pricing table shows the following information for each pharmacy:

Pharmacy	Supply	Plan pays	You pay
OPTUMRx	90 day supply (Qty: 90)	Plan pays Not available	You pay Not available
Home delivery - the most convenient way to save. 90 days of medication delivered right to your door. Learn More Request prescription			
WALGREENS #6444 6444	30 day supply (Qty: 30)	Plan pays Not available	You pay Not available
MARTINS PHARMACY 23	30 day supply (Qty: 30)	Plan pays Not available	You pay Not available
WALGREENS #11265 11265	30 day supply (Qty: 30)	Plan pays Not available	You pay Not available

For each pharmacy, there is a note: "Pricing under your plan is not available online. [View the average retail price](#)".

Claims History

The screenshot shows the OptumRx 'My Medicine' page. The navigation bar includes 'Home', 'Order status', 'Member tools', 'Specialty pharmacy', 'Information center', 'Benefits and claims', and 'My profile'. A 'Member tools' dropdown menu is open, listing options: 'Drug information', 'Drug pricing', 'Drug list tool', 'Lower-cost options', 'Pharmacy locator', and 'My medication reminders'. The main content area features a 'Quick Checkout' section with an 'Order 1 refill' button, a 'Hassle-Free Fill' notification, and a 'Medication reminder' notification. At the bottom, there is a 'Sort medications by' dropdown set to 'Priority actions (default)' and 'Grid view'/'List view' buttons.

Claims History:

Provides access to claims history

Household/caregiver access

Household/caregiver access allows you to become an account manager or let another person manage your account.

OPTUMRx Christopher

Home Order status Member tools Specialty pharmacy Information center Benefits and claims My profile Cart 0

My household access

My profile

Manage Access

- My household access
- My caregiver access

Below are the member accounts in your household that you can manage. Click any family member to view more details and update access rules.

You

Christopher Boyd
Age: 25, Adult

Subscriber

CU Cristina Urbano Your access: Not registered [Send reminder](#)

Dependents:

EB Evan Boyd Age: 22, Adult Your access: Not registered [Send reminder](#)

Household/caregiver access

Learn how you can:

- Become an account manager for your family's benefits (spouse and children)
- Become a caregiver for another person
- Assign a caregiver to manage your accounts on your behalf

My household accounts

Manage the benefits of your minor dependents' and spouse (if you have your spouse's permission).

OPTUMRx Christopher

Home Order status Member tools Specialty pharmacy Information center Benefits and claims My profile Cart 0

My caregiver access

My profile

Manage Access

- My household access
- My caregiver access

Manage your caregiver access and care recipient information below. [Learn more about caregiver access.](#)

My caregiver

A caregiver has access to manage your account information and medications.

[Add a caregiver to manage my account.](#)

My care recipients

You have access to manage the account information and medications of the care recipients listed below. Select the care recipient account you'd like to log in to. Switching accounts will empty all items from your cart, so checkout before you switch.

[Accept caregiver invitation](#)

Accept caregiver invitation

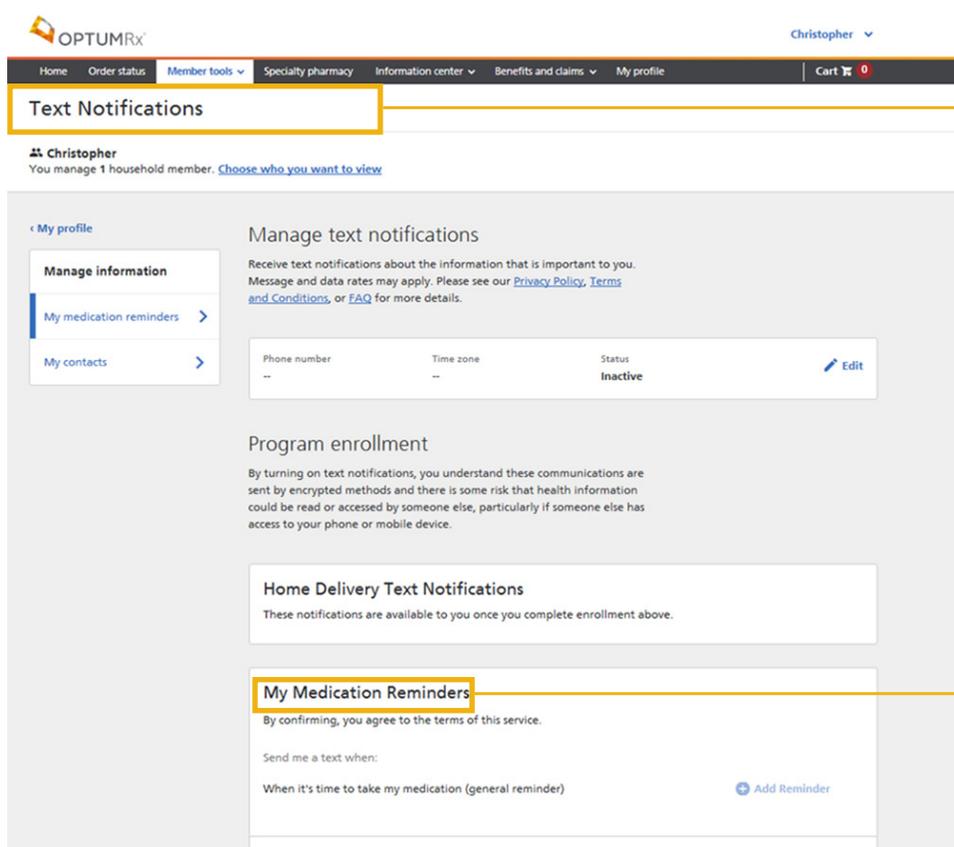
Become a caregiver for another person. If someone wants you to manage their account on your behalf, they can send you a **caregiver invitation** by email.

To accept the invitation, enter the access code that was included in the email invitation and the email address you received the invitation from.

Select **Accept your Caregiver Invitation**.

My medication reminders

Sign up to receive medication reminders via text message and never forget to take or fill your medications again.



My medication reminders

Enter your mobile phone number to set up text message reminders for:

- Refills
- Renewals
- Transfers
- Order shipments
- Daily text reminders to take medications

Update medication reminders

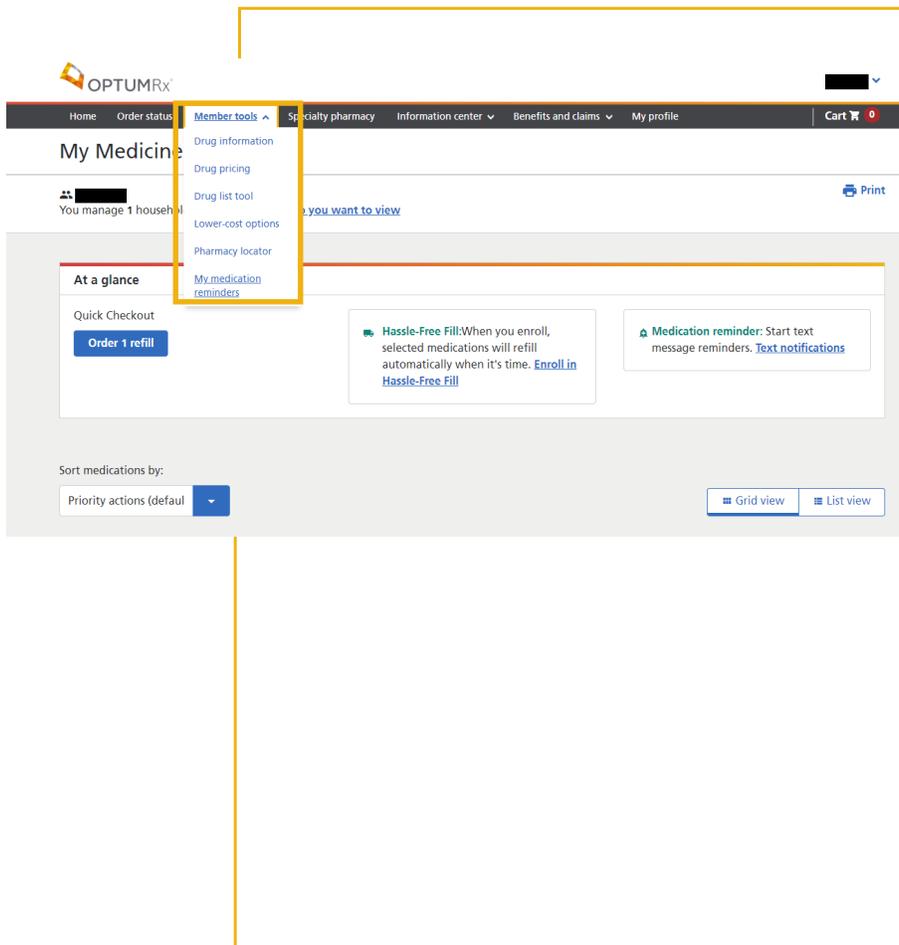
Select **Confirm** when you're done.

Medication-specific reminders

Customize your dosage reminders for daily, weekly or monthly alerts.

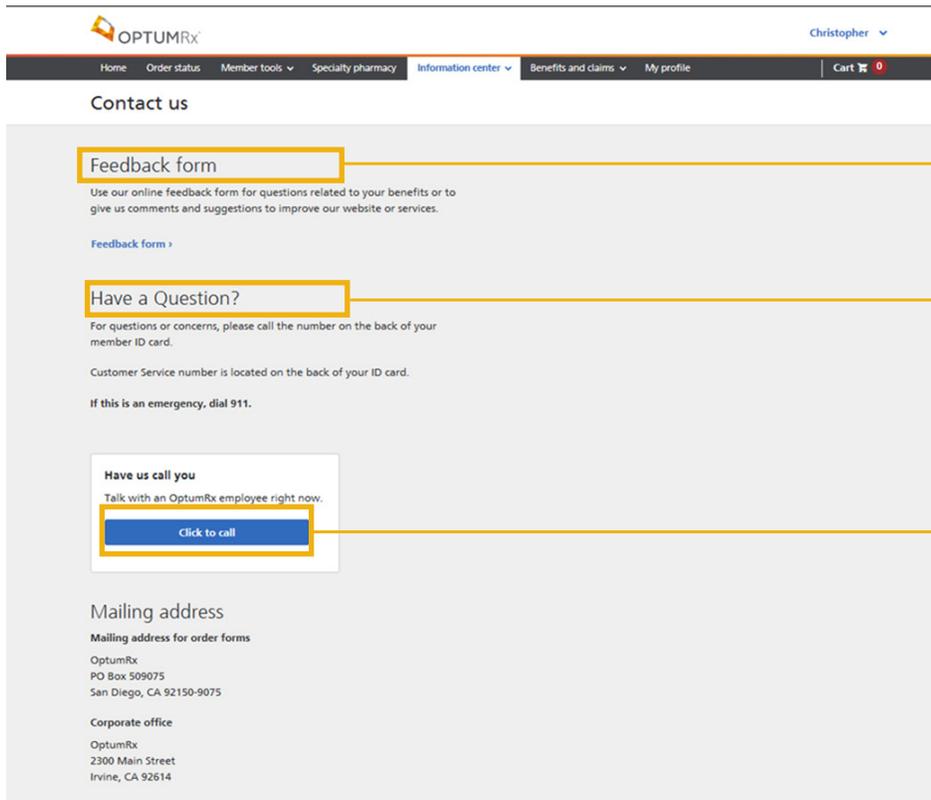
Member Tool links

The Member Tools box provides access to a variety of benefits and tools such as:



Contact us page

Find this page by clicking “information center” then “contact us” on the top navigation bar.



Contact us
Use the **feedback form** or send us an **email**.

Contact us by phone
Contact us by **phone** for:

- Customer service
- Mail service pharmacy help
- Medical supplies
- Medicare drug plan help

Call **1-877-559-2955**

Have us call you
Select **Click to Call** to set up a time for a representative to call you.

Education page

You will find a variety of additional Help Topics on the Education page.

Navigate to this page by clicking “Education” under the “Information Center” dropdown in the top navigation bar.

The screenshot shows the OptumRx website's Education page. The top navigation bar includes the OptumRx logo, a user name 'Christopher', and several menu items: Home, Order status, Member tools, Specialty pharmacy, Information center (selected), Benefits and claims, and My profile. A shopping cart icon with '0' items is also visible. The main content area is titled 'Education' and features a search bar with the text 'Don't see what you're looking for? Contact us'. Below the search bar are four main content boxes: 'OptumRx Info', 'Drug Info', 'FAQs', and 'How-to videos'. Each box contains a list of links. A separate box on the right, titled 'Help Topics:', lists four topics: 'OptumRx Information', 'Drug Information', 'Frequently Asked Questions', and 'How-to-videos'. Yellow lines connect these topics to their corresponding sections on the page: 'OptumRx Information' to the 'OptumRx Info' box, 'Drug Information' to the 'Drug Info' box, 'Frequently Asked Questions' to the 'FAQs' box, and 'How-to-videos' to the 'How-to videos' box.

Don't see what you're looking for? [Contact us](#)

OptumRx Info

- [Using your account >](#)
- [Account access >](#)
- [Shipping and delivery >](#)
- [Mobile apps >](#)

Drug Info

- [Generic drugs >](#)
- [Understanding your Formulary >](#)
- [Medicine disposal >](#)
- [Ordering prescriptions >](#)
- [Opioids >](#)

FAQs

- [Medication reminders >](#)
- [Technical questions >](#)

How-to videos

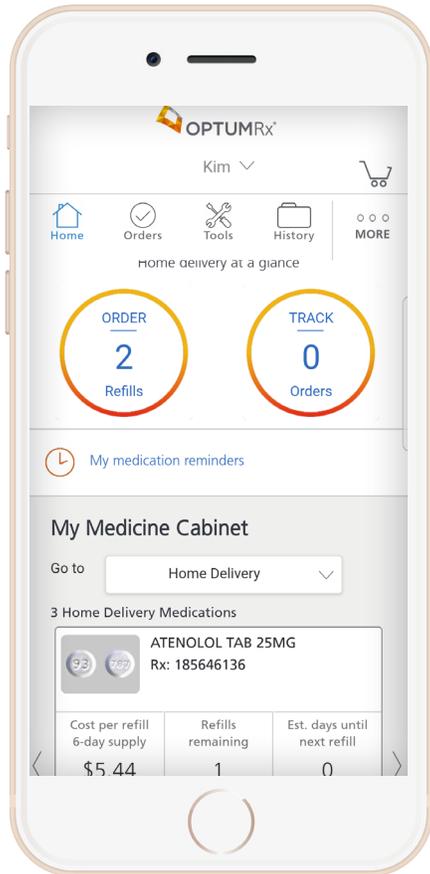
- [Who is OptumRx? >](#)
- [What is Prior Authorization? >](#)
- [What is home delivery? >](#)
- [Online tools >](#)
- [What is Hassle-Free Fill? >](#)
- [What is a formulary? >](#)
- [Manage your pharmacy benefit online >](#)

Help Topics:

- OptumRx Information
- Drug Information
- Frequently Asked Questions
- How-to-videos

Mobile website

Use your smartphone to access the mobile website, **m.optumrx.com**. The mobile website lets you manage your prescription benefits from your smartphone. You can order refills, check your order status, set up medication reminders and more — anytime, anywhere. It's perfect for people on the go.



Mobile website

Use your smartphone to access our mobile website where you can:

- Request prescription refills
- Check order status
- Locate a retail pharmacy
- Search your plan's formulary
- Register via our mobile website



OptumRx specializes in the delivery, clinical management and affordability of prescription medications and consumer health products. We are an Optum[®] company — a leading provider of integrated health services. Learn more at [optum.com](https://www.optum.com).

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