



LARIMER COUNTY – FOR PAYROLL ONLY

Authorization Agreement for Direct Deposit

Print Employee Name _____

New Authorization

Employee Number _____

Change Authorization

I authorize Larimer County to automatically direct deposit my entire paycheck or a stated amount as indicated below.

New Accounts	Checking — ATTACH A VOIDED CHECK OR BANK VERIFICATION FOR EACH ACCOUNT
	Savings — ATTACH A DEPOSIT SLIP OR BANK VERIFICATION FOR EACH ACCOUNT

PRIMARY ACCOUNT— NET CHECK

Bank Name	(#10)	Checking/Saving	Routing #	Account #	Per Pay Period
					NET CHECK

* **NOTE:** After allocating dollar amounts to Additional Accounts below — the remainder of all earnings will be deposited into the
PRIMARY ACCOUNT— NET CHECK

ADDITIONAL ACCOUNTS

1 ST — Bank Name	Checking/Saving	Routing #	Account #	Per Pay Period
				\$
2 ND — Bank Name	Checking/Saving	Routing #	Account #	Per Pay Period
				\$
3 RD — Bank Name	Checking/Saving	Routing #	Account #	Per Pay Period
				\$
4 TH — Bank Name	Checking/Saving	Routing #	Account #	Per Pay Period
				\$

CANCEL ACCOUNT(S)

It is the employee's responsibility to notify the financial institution of all changes.

Bank Name	Checking/Saving	Routing #	Account #	CANCEL
Bank Name	Checking/Saving	Routing #	Account #	CANCEL
Bank Name	Checking/Saving	Routing #	Account #	CANCEL

Additionally, I agree to promptly repay all amounts paid to me in error, and if such amount has not been repaid by the end of the next pay period, I authorize Larimer County to withhold that amount from my pay.

Employee Signature

Date Signed