

## **Larimer County Land Stewardship Program Advisory Board Bylaws**

### **Article I Name and Location**

The name of this organization shall be the Larimer County Land Stewardship Program Advisory Board, and its principal place of business shall be Larimer County, Colorado. The Board's consideration includes the Larimer County Weed Control District and the County Forestry Program.

### **Article II Purpose**

The purpose of this Board is to serve as a sounding board for overall Larimer County weed management policy and forestry program policy and issues for the Board of County Commissioners.

The Land Stewardship Advisory Board is advisory only. Weed control district and forestry policy is made by the Board of County Commissioners and staff.

### **Article III Membership**

- A. The Land Stewardship Advisory Board is comprised of not more than seven members serving three-year terms in compliance with Larimer County Administrative Policy and Procedure 100.1. The members are appointed by the Board of County Commissioners. The board members shall be resident landowners or resident lessees and, insofar as practical, shall have a practical knowledge of weed management and forestry issues and shall geographically represent the district.
- B. Vacancies shall be filled by appointment by the Board of County Commissioners for the unexpired portion of the term of the position to be filled.

### **Article IV Meetings and Vote**

- A. Quarterly Meetings. Meetings will begin in the month of January and will be held every three months thereafter, for a total of 4 meetings per calendar year. The place and time of these meetings will be the responsibility of the Weed Control Supervisor. Public notification shall be given for such meetings, in compliance with the Colorado Open Meeting Law 24-6-402, as amended and incorporated herein by reference.
- B. Special Meetings. Special meetings may be called at any time by the Chair or by a majority vote of the membership.
- C. Quorum. The Weed Supervisor will schedule the quarterly meetings to assure that a quorum will be present. A quorum shall consist of 2/3 of the board members. The act of the majority of members present at a meeting shall be the act of the board.
- D. Voting. Each member is entitled to one vote, with voting governed by parliamentary procedure according to Roberts Rules of Order.
- E. Officers. The Land Stewardship Advisory Board shall elect from among their members a Chair and Vice-Chair at the first meeting of each year. Officers shall

serve for one year until their successors are elected. The Vice-Chair shall carry on the duties in the Chair's absence. Notification of who is elected Chair will be sent to the Board of County Commissioners.

F. Compensation. No board member shall receive any salary or payment for his or her services. The Larimer County Weed Control District provides financial, technical and clerical support.

G. Notification. Notification to the public shall be posted on the bulletin board outside the County Clerk's office at least 24 hours prior to the meeting date. This notice will include place, date and time of meeting. This policy is in compliance with the Colorado Open Meeting Law, 24-6-402 as amended and incorporated herein by reference.

**Article V Duties of Land Stewardship Program Advisory Board Members**

A. Chair. The Chair shall preside over all meetings of the Land Stewardship Program Advisory Board and shall be the official spokesperson for the board.

B. Vice Chair. The Vice Chair shall carry out the Chair's duties in the Chair's absence.

**Article VI Bylaws**

The Land Stewardship Program Advisory Board shall have the power to amend such bylaws as may seem expedient, subject to approval by the Board of County Commissioners. The board shall not have the power, however, to pass any bylaws which would alter the status of the Land Stewardship Program Advisory Board.

**Article VII Amendments**

Amendments to these bylaws may be recommended at any regular or special meeting by a 2/3 vote in person provided that no amendment is adopted unless a copy of such proposed amendments has been included in or enclosed with notice of such meeting.

**Article VIII Code of Ethics**

The Land Stewardship Program Advisory Board shall abide by the code of ethics as listed in the Larimer County Administrative Policy and Procedure 100.1, as amended and incorporated herein by reference.

Approved this 11 day of May, 2010

Board of Larimer County Commissioners

Steve Johnson  
Chair

(SEAL)  
ATTEST:

Melissa Lohrey  
Deputy County Clerk



DATE: 4/29/10  
APPROVED AS TO FORM:

[Signature]  
ASSISTANT COUNTY ATTORNEY