



Permit Number #

RESIDENTIAL BUILDING PERMIT APPLICATION

PARCEL # _____ ADDRESS _____ CITY _____ ZIP _____

OFFICE USE: S-T-R _____ / _____ / _____ SUBDIVISION NAME: _____

PRINT STATUS SHEET FILING # _____ LOT # _____ BLOCK/TRACT# _____

Property owner name	Mailing address/City/Zip	Phone
Contractor name & license#	Mailing address/City/Zip	Phone
Contractor business name & license #	Mailing address/City/Zip	Phone
Engineer name & state license#	Mailing address/City/Zip	Phone
Architect name & state license#	Mailing address/City/Zip	Phone

WORK DESCRIPTION: _____

TOTAL ESTIMATED VALUATION \$ _____ FOOTING/FOUNDATION COST FOR F&F PERMITS ONLY: \$ _____
(Include material and labor, permanent systems (like radon, solar heating, etc.)—exclude land & landscaping)

Are you voluntarily building to the ICC National Green Building Standard? No Yes Performance Level: _____

VACANT PROPERTY: No Yes If no, Existing # of Buildings _____ Existing # of Dwelling Units _____

NEW ACCESS from a County Road? NO YES REMOVE/REPLACE MOBILE/MANUFACTURED HOME? NO YES

CONSTRUCTION: NEW ADDITION REMODEL MOVED BLDG TEMPORARY BLDG OTHER _____

Is addition 50% > than original building: NO YES

TYPE: SINGLE-FAMILY RESIDENCE CABIN DUPLEX CONDO TOWNHOME GARAGE BARN OTHER _____

Is this a cabin conversion to a single-family residence? NO YES Bed & Breakfast Group Home

ENGINEERED FOUNDATION: No Yes (engineered foundation required along Front Range)

In mountain areas, if foundation is not engineered, a slope profile must be submitted for habitable construction.

PREFABRICATED HOUSING: NEW USED Double-Wide Single-Wide HUD UBC IRC Prior to 1976?

Installer's Name (required) _____

Manufacturer's Name, Year & Model# _____

FUEL SOURCE:

	New	Existing
Public gas	_____	_____
Propane	_____	_____
Elec heat	_____	_____
Woodstove	_____	_____

HEATING TYPE:

	New	Existing
Boiler	_____	_____
Furnace	_____	_____
Radiant	_____	_____
Unit Heater	_____	_____

WATER:

	New	Existing
Public	_____	_____
Well/Cistern	_____	_____
Haul	_____	_____

SEWER:

	New	Existing
Public	_____	_____
Septic	_____	_____
Vault	_____	_____
Other	_____	_____

IS ANY OF THE FOLLOWING WORK BEING DONE?

FIREPLACE? GAS WOODBURNING HEATING, VENT OR AIR CONDITIONING NO YES

ELECTRICAL NO YES PLUMBING NO YES FIRE SPRINKLER REQUIRED? NO YES

INSTALLING/EXTENDING A GAS LINE NO YES Inside Outside

BATHS: #New Full _____ 3/4 _____ 1/2 _____ Existing: Full _____ 3/4 _____ 1/2 _____ KITCHENS: #New _____ Existing _____ BDRMS: #New _____ Existing _____

ESTIMATED SQ.FT. OF PROJECT: Bsmt _____ 1st Level _____ 2nd Level _____ Decks _____ Other _____

PLANNING: FARMSTEAD EXTENDED-FAMILY DWELLING ACCESSORY LIVING Planning File # _____

Change of Use by Land Use Code? No Yes From _____ To _____

Change of Occupancy by Building Code? No Yes From _____ To _____

I hereby certify that the above information is correct and agree to construct this building in accordance with the plot plan, building plans and specifications submitted herewith, and in strict compliance with all the provisions of the Land Use Code, Building Code, and Health and Plumbing Regulations of the County of Larimer.

PRINT NAME OF APPLICANT: _____ Date _____

SIGNATURE OF APPLICANT: _____ Phone # _____

E-Mail Address (Owner): _____ E-Mail Address (Contractor): _____

OFFICE USE ONLY:	Date Received: _____	By: _____		
	Government Code: _____	Amount Collected: _____	Check # _____	Cash _____

RESIDENTIAL BUILDING PERMITS

EXPIRATION OF APPLICATION: If a permit is not issued within 180 days from the application date, plans and other documents submitted with the application are destroyed or returned to the applicant upon request if no construction was started on the structure. The Building Official may extend the time for an additional 90 days upon the applicant's written request showing cause why an extension is needed. No application will be extended more than once.

PERMIT ISSUANCE: The permit application, plans and specifications are reviewed under the direction of the Larimer County Building Official. The plans may be reviewed by other Larimer County Departments and outside agencies to verify compliance with applicable regulations. If the Building Official finds the work described in an application conforms to the requirements of the Larimer County Building Code and other applicable regulations, and the fees specified have been paid, the Building Official will issue the permit. When the Building Official issues the permit where plans are required, the Building Official endorses in writing or stamps the plans and specifications APPROVED. The approved plans and specifications cannot be changed or altered without authorization from the Building Official, and all work must be completed pursuant to the approved plans.

REVOCACTION: The Building Official is authorized to suspend or revoke a permit when the permit is issued in error based on incorrect or incomplete information. The applicant must disclose and comply with all regulations regarding easements, setbacks, building envelopes, nonbuildable areas, structure height, size limitations and other building restrictions that may be imposed by virtue of plat notes, state and local land use regulations and other like documents.

PERMIT EXPIRATION: Every permit expires 18 months after the date of issue. The building official is authorized to grant a one-time written extension of 18 months at no charge, making the original permit valid for three years. Additional 18-month extensions cost one-half the amount of the original building permit fee. Every permit is voided if the work authorized by the permit is not started or a first inspection is not conducted within 180 days from the date the permit is issued. Before work can continue, a new permit must be obtained. The fee for the new permit is one-half the original building permit fee, provided no changes have been made or will be made in the original plans and specifications for the work. Changes in plans and specifications require an additional permit fee and plan review fee.

PERMIT INSPECTIONS: Inspections must be requested before 8:00 a.m. for the day requested. Call the Building Department's inspection request line at (970) 498-7697 or schedule online at www.larimer.org/fasttrack.

It is the duty of the person requesting inspections to provide adequate access to and means for inspection of the work. If adequate access is not provided, the inspection will not be conducted. It is also the duty of the person doing the work authorized by a permit to notify the Building Department the work is ready for inspection. If a requested inspection is inadvertently missed by the Building Department, it is the duty of the person doing the work authorized by the permit to resubmit the request for inspection. Some helpful information:

- Have the yellow permit card and approved plans on site.
- Read and comply with all conditions listed on the back of the yellow permit card.
- Stake the four corners of the proposed structure and property boundaries to allow for accurate setback inspections.
- Approved numbers/addresses for all new buildings must be plainly visible from the road fronting the property.
- No work is to be done on any part of a structure requiring corrections without first passing a reinspection or obtaining the approval of the building inspector (i.e., framing corrections must be made before insulating, etc.).

USE AND OCCUPANCY: No structure may be used or occupied until the Building Official has issued a certificate of occupancy (CO) or temporary CO*, except that no CO is issued for cabins, agricultural buildings, additions, alterations, garages, carports, sheds, tanks and towers, however, letters of completion may be requested for these structures. Regardless of whether or not a CO or letter of completion is issued, all required inspection approvals for structures, including cabins, must be obtained prior to using or occupying the structure. These inspections may include but are not limited to final inspection approvals from the Larimer County Wildfire Coordinator, Larimer County Department of Health & Environment, Larimer County Building Department and State Electrical Board.

*** The Building Official is authorized to issue a temporary CO (TCO) before the completion of the entire work covered by the permit, provided the structure can be safely occupied. A TCO is valid for 180 days at a cost of \$600.00. If a full CO is issued within the first 30 days, all but \$40.00 will be refunded. After that, if a full CO is issued within the 180-day period, \$100.00 shall be refunded for each full month remaining out of the original 180-day validity period.**

FAILURE TO HAVE THE FINAL INSPECTION APPROVED OR, WHERE APPLICABLE, A CERTIFICATE OF OCCUPANCY ISSUED, IS CONSIDERED A VIOLATION OF THE ADOPTED REGULATIONS OF LARIMER COUNTY AND SUBJECT TO REMEDIES ALLOWED BY LAW, INCLUDING BUT NOT LIMITED TO, THE FILING OF A NOTICE WITH THE LARIMER COUNTY CLERK AND RECORDER CONFIRMING THERE IS A VIOLATION OF THE BUILDING CODE ADOPTED BY LARIMER COUNTY ON THE PROPERTY.

If the signatory below is someone other than the property owner, the signatory represents and warrants that he/she has full authority to sign this permit application on behalf of the property owner and to bind the owner to all terms and conditions herein.

Name of Owner (print): _____ By: _____ (Signature)

_____ Permit No: _____ Date: _____
Print name of person signing, title/relationship to owner